



MINUTES: SPECIAL MEETING/Budget Hearing
Monday, June 29, 2020 (Meeting #1 of 2)

This meeting was held via remote/electronic participation in accordance with Governor Gretchen Whitmer's Executive Order 2020-129 (COVID-19). The Technology Department navigated Public Comments by a phone line and a Google Doc; instructions were included in the Board packet. All meeting votes were called by "roll call".

The *Special Meeting* of the Ypsilanti Community Schools Board of Education was called to order by President Dr. Celeste Hawkins at 5:38 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT (*Call to Order; Roll Call*)

President Dr. Celeste Hawkins, Vice-President Brenda Meadows, Secretary Sharon Lee, Treasurer Gillian Gainsley, Trustee Ellen Champagne, Trustee Meredith Schindler

MEMBERS OF THE BOARD OF EDUCATION ABSENT

Trustee Maria Sheler-Edwards

IMPORTANT MESSAGE(S) REGARDING THIS MEETING; See Board Packet for Details

Amended | Electronic Meeting (via Google Hangouts) In Accordance with Governor Whitmer's Executive Order listed above. President Hawkins read aloud, as included in the Board packet: **IMPORTANT MESSAGE:** This message of the Ypsilanti Community Schools Board of Education will proceed electronically in accordance with the Governor's Executive Order. If participants do not have technology access, please contact our Director of Technology Nik Jackson for accommodation: techdirector@ycschools.us.

Electronic Meeting Guidelines

ACCEPTANCE OF "AMENDED" AGENDA: Amended Agenda Accepted. *Amended:* Electronic Meeting (via Google Hangouts) In Accordance with Governor's Executive Order; COVID-19.

Motion by Lee, supported by Schindler

Roll Call Vote: 6/0 Yes

Yes: Gainsley, Champagne, Schindler, Meadows, Lee, Hawkins

BUDGET HEARING

Director of Business/Finance Priya Nayak presented a PowerPoint; the following funds were included: a 2019/20 budget amendment and an initial 2020/21 budget recommendation (General Fund), Debt Retirement, Food Service and the GASB/Student Activity Fund. Our 2020/21 fund balance is currently at 10.3%, keeping us within Board and State requirements.

PUBLIC COMMENTS: *None*

OTHER: *None*

BOARD/SUPERINTENDENT COMMENTS

- *Thank you* to staff for consideration/collaboration of being creative with finances.

Meeting Adjourned: 6:31 p.m.

Minutes Prepared by: Paula Gutzman

Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools



Monday, June 29, 2020

**SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda |
Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S)
REGARDING THIS MEETING"**

**YCS Board of Education Meeting | Meeting will be held electronically via Google Hangouts in
accordance with Governor Gretchen Whitmer's Executive Order 2020-129 (COVID-19)
1885 Packard Road | Ypsilanti, MI 48197 | 734.221.1230 | 5:30 p.m.**

1. IMPORTANT MESSAGE(S) REGARDING THIS MEETING

- A. (AMENDED) Electronic Meeting (via Google Hangouts) In Accordance with Governor's Executive Order; COVID-19
- B. Electronic Meeting Guidelines

2. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

3. ACCEPTANCE OF MEETING AGENDA

- A. Acceptance of Agenda, as Amended

4. BUDGET HEARING: Priya Nayak, Director of Business/Finance

2020/21 Proposed Initial Budget

5. PUBLIC COMMENTS: Electronic Participation

- A. Guidelines for Public Comment

6. OTHER

7. BOARD/SUPERINTENDENT COMMENTS

8. ADJOURNMENT OF MEETING



**Monday, June 29, 2020
SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda |
Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S)
REGARDING THIS MEETING"**

**YCS Board of Education Meeting | Meeting will be held electronically via Google Hangouts in accordance with Governor Gretchen Whitmer's Executive Order 2020-129 (COVID-19)
1885 Packard Road | Ypsilanti, MI 48197 | 734.221.1230 | 5:30 p.m.**

1. IMPORTANT MESSAGE(S) REGARDING THIS MEETING

Subject	A. (AMENDED) Electronic Meeting (via Google Hangouts) In Accordance with Governor's Executive Order; COVID-19
Meeting	Jun 29, 2020 - SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING"
Category	1. IMPORTANT MESSAGE(S) REGARDING THIS MEETING
Access	Public
e	Information
Goals	3. Consistent & Reliable Core District Processes & Systems 4. Proactive Organizational Structures for Community Partnerships

UPDATED INFORMATION

IMPORTANT MESSAGE: This meeting of the Ypsilanti Community Schools Board of Education will proceed electronically in accordance with the Governor's Executive Order.

If participants do not have technology access, please contact our Director of Technology Nik Jackson for accommodation: **techdirector@ycschools.us**.

Updated Information

IMPORTANT MESSAGE: This meeting of the Ypsilanti Community Schools Board of Education will proceed electronically in accordance with the Governor's Executive Order.

If participants do not have technology access, please contact our Director of Technology Nik Jackson for accommodation: **techdirector@ycschools.us**.

Public viewers please use the following link to watch the live stream:

- View only live stream link for public: **https://bit.ly/YCS_Stream_BoE**

When asked to log in from the link above, members of the public should pick a two-digit number between 00 and 09 and log in using one of the accounts created for this purpose:

- Usernames: **public00@ycschools.us** through **public99@ycschools.us**
- Password: **ycspublic**

The public can register their attendance at the following link. If they would like to ask a question or make a public

comment to the Board, there is a place for that, as well:

- Live form: http://bit.ly/YCS_BOE_Comments
- Call in to speak during public comments time: **734-221-1204**

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: https://bit.ly/YCS_BOE_FormattedComments
- Sheet Collecting Attendance and Comments: http://bit.ly/YCS_BOE_PublicCommentsCollected

Admin Content

Board and Cabinet should use the Join Hangouts Meet link in this message to join:

- Hangouts Meet link for Board and Cabinet: <https://meet.google.com/kbg-neih-rjg?hs=122>

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: https://bit.ly/YCS_BOE_FormattedComments
- Sheet Collecting Attendance and Comments: http://bit.ly/YCS_BOE_PublicCommentsCollected

Executive Content

See additional information above, under ADMINISTRATIVE CONTENT.

The following is being double-checked with the rules from the Governor. Superintendent Zachery-Ross will follow up on:

- Ensure two-way communication for members and the public to hear and address each other. This can be achieved through a call in number, or as a Google Hangouts participant.
- Provide adequate notice of the meeting to the public.
- Post a public meeting notice on YCS website.
- Permit participants to record or broadcast the public meeting.
- Allow participants to address the public body during a Public Comment session through a call-in number (734.221.1204) or as a Google Hangouts participant.

Subject

B. Electronic Meeting Guidelines

Meeting Jun 29, 2020 - SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda | Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING"

Category 1. IMPORTANT MESSAGE(S) REGARDING THIS MEETING

Access Public

Type

ELECTRONIC MEETING GUIDELINES: Because electronic meetings are new to the Ypsilanti Community Schools Board of Education, it is appropriate to outline those procedures which may vary from typical meeting procedures.

- #1: Board members will be asked to state their name when making motions and seconds for the benefit of the audience.
- #2: All votes are urged to be taken by roll call for clarity.
- #3: The Chair will strive to recognize Board members by name before they speak. In the event this does not happen, trustees are encouraged to announce their own name or may be reminded to do so.
- #4: Audience members will be muted until recognized by the Chair during public comment(s).
- #5: People who speak during public comment time will be asked to state their name and topic before speaking.
- #6: If there is a closed session in a meeting, it will take place in a separate Google Hangouts session. The regular meeting will remain open until the Board returns from closed session.
- #7: Board members must avoid using email, texting, instant messaging and other electronic forms to communicate with each other or with members of the public during the meeting.

2. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

3. ACCEPTANCE OF MEETING AGENDA

Subject	A. Acceptance of Agenda, as Amended
Meeting	Jun 29, 2020 - SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING"
Category	3. ACCEPTANCE OF MEETING AGENDA
Access	Public
Type	Action

Recommended Action ... MOVE THAT the Board of Education accept the meeting agenda, as amended.

Seeking Board approval of the meeting agenda.

Executive Content

ROLL CALL VOTE:

Motion by _____, supported by _____

Vote: _____ Yes / _____ No

Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

No: _____

4. BUDGET HEARING: Priya Nayak, Director of Business/Finance

Subject	A. 2020/21 Proposed Initial Budget
Meeting	Jun 29, 2020 - SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING"
Category	4. BUDGET HEARING: Priya Nayak, Director of Business/Finance
Access	Public
Type	Presentation
Goals	3. Consistent & Reliable Core District Processes & Systems

Director of Business/Finance Priya Nayak will give an overview presentation. We will seek approval of the attached resolution at our regular meeting on this date.

<p>File Attachments RESOLUTION Budget 2020-21.pdf (111 KB) Ppt Budget Hearing 2020.pdf (834 KB)</p>

5. PUBLIC COMMENTS: Electronic Participation

Subject	A. Guidelines for Public Comment
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Meeting	Jun 29, 2020 - SPECIAL MEETING/BOARD WORKSHOP/AMENDED Budget Hearing Agenda Electronic Meeting VIA GOOGLE HANGOUTS; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING"
Category	5. PUBLIC COMMENTS: Electronic Participation
Access	Public
Type	Information
Goals	2. Positive Culture & Climate 4. Proactive Organizational Structures for Community Partnerships

Public Comment Protocol | Pursuant to Board of Education Policy 0167.3

*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

Virtual Public Comment Information:

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: http://bit.ly/YCS_BOE_Comments
- They can also call in to speak during public comments time at **734-221-1204**

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: https://bit.ly/YCS_BOE_FormattedComments
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6. OTHER

7. BOARD/SUPERINTENDENT COMMENTS

8. ADJOURNMENT OF MEETING

**Resolution for Adoption By The Board of Education
Ypsilanti Community Schools
2020 - 2021**

Resolved, that this resolution shall be the general appropriations of the Ypsilanti Community Schools for the fiscal year 2020-2021. Resolution to make appropriations and to provide for the disposition of all income received by the Ypsilanti Community Schools.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of 18.0000 mills, and unappropriated fund balance be available for appropriations in the GENERAL EDUCATION FUND of Ypsilanti Community Schools for the fiscal year of 2020-2021 as follows:

REVENUE	2020-2021 Budget
Local Revenue	\$10,602,981.00
State Revenue	\$29,470,540.00
Federal Revenue	\$8,445,021.00
incoming Transfers & Other Transactions	\$7,748,523.00
Fund Modifications	<u>\$175,000.00</u>
Total Revenues	\$56,442,065.00

BE IT FURTHER RESOLVED, that \$56,442,065 of the total available to appropriate in the GENERAL EDUCATION FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Basic Programs, Instructions	\$22,977,412.00
Added Needs, Instruction	\$6,581,660.00
Pupil Support	\$6,633,102.00
Instructional Support	\$2,103,040.00
General Administration	\$695,710.00
Schools Administration	\$2,326,395.00
Business Support	\$826,231.00
Operations/Maintenance	\$5,251,499.00
Transportation	\$4,522,362.00
Central Services	\$1,338,760.00
Athletics	\$563,480.00
Community Services	\$444,798.00
Debt Service	\$2,103,500.00
Fund Modifications	<u>\$74,116.00</u>
Total Expenditures	\$56,442,065.00
Excess Expenditures over Revenue	\$0.00
Projected Fund Balance - July 01, 2020	\$5,994,240.00
Projected Fund Balance - June 30, 2021	\$5,994,240.00

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **School Lunch Fund** for the 2020-2021 fiscal year is as follows:

REVENUE

Local Revenue	\$185,000.00
State Revenue	\$75,000.00
Federal Revenue	\$3,281,811.00
Incoming Transfers & Other Transactions	
Total Revenues	<u>\$3,541,811.00</u>

BE IT FURTHER RESOLVED, that \$3,524,307.00 of the total available to appropriate in the **School Lunch Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Operations	\$3,349,307.00
Food Service	
Fund Modifications	\$175,000.00
Outgoing Transfers and Other Transactions	
Total Expenditures	<u>\$3,524,307.00</u>
Excess of Expenditures Over Revenue	\$17,504.00
Projected Fund Balance - July 1, 2020	\$5,684.00
Projected Fund Balance - June 30, 2021	\$23,188.00

BE IT FURTHER RESOLVED, that the total revenues, including a Debt Levy of 13.0000 mills, and unappropriated fund balance estimated to be available for appropriations in the Willow Run **Debt Retirement Fund** of for the 2020-2021 fiscal year is as follows:

REVENUE

Local Revenue	\$6,040,810.00
State Revenue	
Federal Revenue	
Incoming Transfers & Other Transactions	<u>\$3,889,116.00</u>
Total Revenues	<u>\$9,929,926.00</u>

BE IT FURTHER RESOLVED, that \$9,929,926.00 of the total available to appropriate in the Willow Run **Debt Retirement Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Bond Redemptions	\$8,660,000.00
Bond Interest	\$1,267,426.00
Other Expense	\$2,500.00
Outgoing Transfers and Other Transactions	
Total Expenditures	<u>\$9,929,926.00</u>
Excess of Expenditures Over Revenue	\$0.00
Projected Fund Balance - July 1,2020	\$398,928.00
Projected Fund Balance - June 30, 2021	\$398,928.00

BE IT FURTHER RESOLVED, that the total revenues, including a Debt Levy of 7.0000 mills, and unappropriated fund balance estimated to be available for appropriations in the Ypsilanti **Public Debt Retirement Fund** of for the 2020-2021 fiscal year is as follows:

REVENUE

Local Revenue	\$6,853,542.00
State Revenue	
Federal Revenue	
Incoming Transfers & Other Transactions	
Total Revenues	<u>\$6,853,542.00</u>

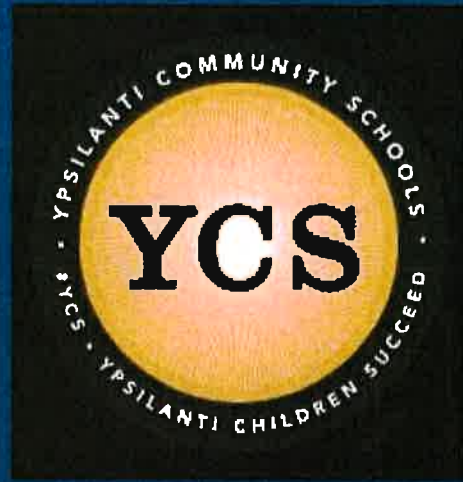
BE IT FURTHER RESOLVED, that \$7,028,864.00 of the total available to appropriate in the Willow Run **Debt Retirement Fund** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Bond Redemptions	\$5,125,000.00
Bond Interest	\$1,901,364.00
Other Expense	\$2,500.00
Outgoing Transfers and Other Transactions	
Total Expenditures	<u>\$7,028,864.00</u>
Excess of Expenditures Over Revenue	\$ (175,322.00)
Projected Fund Balance - July 1,2020	\$2,401,071.00
Projected Fund Balance - June 30, 2021	\$2,225,749.00

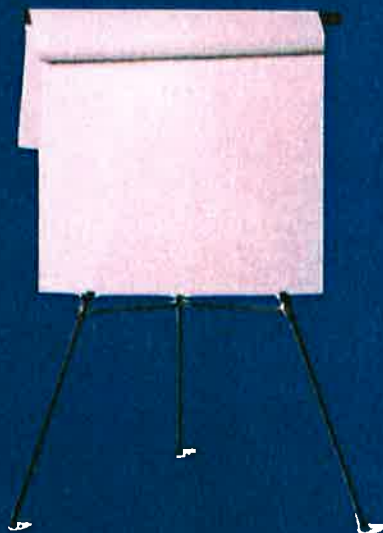
Budget Hearing

Presented to the Board of Education
Ypsilanti Community Schools
June 29, 2020



Stronger Together

Budget Hearing Agenda



- Purpose of Budget hearing
- Budget Parameters
- School Budget Law 101
- Funds Presented
- Budget Living Document
- Two Budgets
- General Fund Millage Rates
- 2019 - 2020 Budget Uncertainties
- Final 2019 - 2020 Final Budget Amendment
- 2020 - 2021 Budget Assumptions
- Initial 2020 - 2021 Budget Recommendations
- Debt Retirement Fund
- Food Service Fund
- Next Steps
- Questions

Purpose of Budget Hearing

- Comply with Uniform Budgeting and Accounting Act
- Provide summary information on proposed budgets
- Receive input from Board of Education and public on proposed budgets



Budget Parameters

- Uniform Budgeting and Accounting Act as amended
- Board Policy
- Michigan Department of Education's School accounting Manual (<<Bulletin 1022>>)
- Governmental Accounting Standards Board (<<GASB>>) standards
- Budget Considerations for YCS FY 2020 - 2021

School Budget Law 101

- Key requirements of Michigan's Uniform Budgeting and Accounting Act:
 - Notice of the Public hearing must be posted in the newspaper at least six days before hearing (published in Ann Arbor News on June 21, 2020)
 - Budget hearing must be held
 - Governing body must adopt initial budget before new fiscal year begins (before July 1)
 - Governing body approves budget at the level of detail presented in the budget resolution
 - Budget changes are expected to exceed previously approved appropriations level

Ad Council Fund
VPSILANTI COMMUNITY SCHOOLS
NOTICE OF A PUBLIC HEARING ON PROPOSED 2020-2021 BUDGET

PLEASE TAKE NOTICE that on MONDAY JUNE 29, 2020 at 6:30 P.M., conducted virtually due to COVID-19 pursuant to Executive Order 2020-75, the Board of Education of Vpsilanti Community Schools will hold a public hearing to consider the District's proposed 2020-2021 budget. Details for the meeting, including how members of the public may access and participate in the meeting, will be available on the District's website at: <https://www.vcschools.us/>. The Board may not adopt its proposed 2020-2021 budget until after a public hearing. A copy of the proposed 2020-2021 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at 1815 Packard Road, Vpsilanti, Michigan, 48197.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

This notice is given by order of the Board of Education.
Sharon Lee
Secretary

Funds Presented



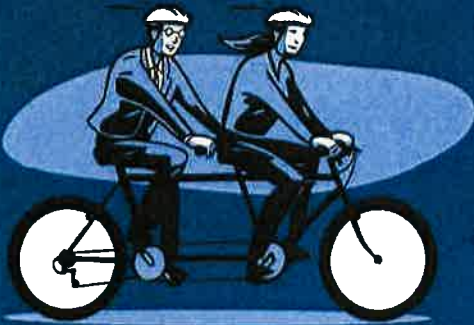
- General fund (including Grant Fund)
- Debt Retirement Fund
- Food Service Fund
- Funds not presented:
 - Student Activities Fund
 - This is an << agency >> fund
 - School districts purposely do not budget agency funds
 - Sinking Fund

Budget is a Living Document

- Budget changes are input in the District's financial software throughout the year to keep the budget as up to date as possible
- District has over 8000 budget accounts



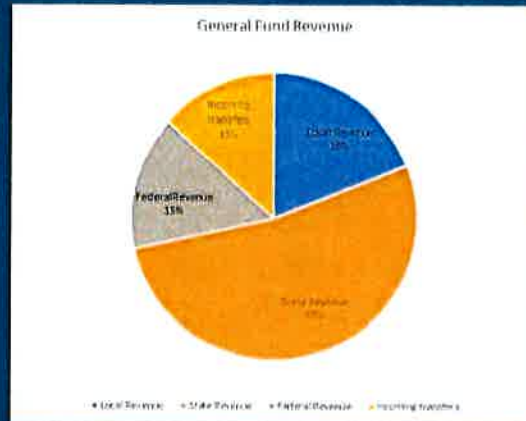
Two Budgets



- Spring budget project is a tandem project including:
 - Development of year-end 2019-2020 budget
 - Preparation of proposed 2020-2021 budget
- Tandem budget project requires time balancing between these two budget projects
- Tonight's 2019-2020 budget revision is our final opportunity to update the 2019-2020 budget

General Fund

- Purpose of Fund:
 - To record revenue and expenditures related to operating purposes
- Fund Overview:
 - General fund does not include Debt Retirement funds or Food Service Fund
- Revenue:
 - Most revenue is from state school aid and from local << non-homestead >> property taxes and from federal grants
- Expenditures:
 - Most expenditures are for employee wages and benefits, utility costs, purchased services, teaching supplies, tuition and more...



General Fund Millage Rates



- Commercial Personal Property
 - 6.0000 mills
- Non-Homestead Property
 - 18.0000 mills
 - Excludes principal residence, qualified agricultural, qualified forest, and industrial personal property

2019 - 2020 Budget Uncertainties

- Revenue:
 - Possible proration in State Aid adjustments in July or August
- Expenditures:
 - Actual substitute cost - pending final bill
 - Actual tuition cost
 - Some tuition costs are yet to be billed
 - Actual utility costs - pending final bills
- Fund Balance :
 - Audited fund balance as of June 30, 2020



Final 2019 - 2020 Budget Amendment Cont'd

Budget Amendment



2020 - 2021 Budget Assumptions

- Possible \$700/pupil shortfall in State Aid adjustments.
- Utilize all funding creatively to provide less impact on the classrooms
- Develop multi-tiers of implementation
 - Tier 1: (July - August)
 - Attrition, Right sizing classrooms
 - Reduction/Removal contracts
 - Tier 2: (September - October)
 - Reduction of supplies by buildings/departments
 - Enrollment data on the online curriculum offered
 - Tier 3:
 - Negotiations with our bargaining units
 - Use of Fund Equity

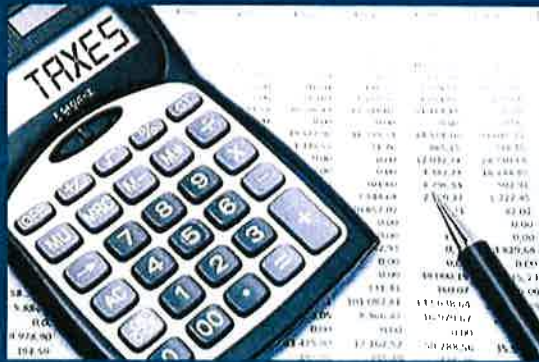


Initial 2020 - 2021 Budget



Budget Recommendation

Debt Retirement Fund



- Purpose of Fund:
 - To record revenue and expenditures related to previously approved bond issues
- Fund Overview:
 - All revenue is from debt retirement millage levies
 - All expenditures are for payment of principal and interest for bond issues
- Two debt retirement funds:
 - Previous Willow Run District
 - Previous Ypsilanti Public Schools District

Debt Retirement Fund (cont'd)

- Millage Rates
 - Previous Willow run district
 - 13.0000 mills
 - Previous Ypsilanti Public School District:
 - 8.0000 mills
- Why the difference?
 - Both previous districts have...
 - Different levels of debt
 - Different bond repayment schedules
 - Different taxable value levels



Debt Retirement Fund (cont'd)

- [Willow Run Resolution](#)
- [Ypsilanti Public Resolutions](#)



Food Service Fund



- Purpose of Fund:
 - To record revenue and expenditures related to the student breakfast and lunch program.
- Fund Overview:
 - Most revenue is from federal subsidies that flow through the state
 - Some revenue is from a la carte sales

Food Service Fund (cont'd)

- YCS is a << CEP >> District
 - Community Eligibility Provision
 - All YCS students are automatically eligible for free breakfast and lunch every school day with meal service
 - Other Districts:
 - Students must complete an application form and have it approved before they receive free or reduced price meal benefits
 - At YCS, no application is required!



Food Service Fund (cont'd)



- Food service management and a limited amount of non-managerial service is outsourced to Chartwells
- Meal preparation, meal serving, and food delivery is performed by YCS employees

Food Service Fund (cont'd)

Food Service Budget



Next Steps...

- Adoption of Final Budget Amendment for 2019 - 2020
- Adoption of Initial Budget for 2020 - 2021
- Adoption of Debt millage for Debt Retirement fund for Willow Run as well as Ypsilanti Public
- Adoption of Food Service Fund for 2020 - 2021



This meeting was held via remote/electronic participation in accordance with Governor Gretchen Whitmer's Executive Order 2020-48 (COVID-19). The Technology Department navigated Public Comments by a phone line and a Google Doc; instructions were included in the Board packet. All meeting votes were called by "roll call".

YPSILANTI COMMUNITY SCHOOLS; 1885 Packard Road; Ypsilanti, MI 48197

MINUTES: REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, June 8, 2020

MEMBERS OF THE BOARD OF EDUCATION PRESENT *(Call to Order; Roll Call)*

President Dr. Celeste Hawkins, Vice-President Brenda Meadows *(7:58 arrival)*, Secretary Sharon Lee, Treasurer Gillian Gainsley, Trustee Ellen Champagne, Trustee Meredith Schindler *(10:38 departure)*, Trustee Maria Sheler-Edwards *(7:01 arrival)*

MEMBERS OF THE BOARD OF EDUCATION ABSENT: *None*

IMPORTANT MESSAGE(S) REGARDING THIS MEETING: *See Board Packet for Details*

Electronic Meeting (via Google Hangouts) In Accordance with Governor Whitmer's Executive Order 2020-48 (COVID-19)

Electronic Meeting Guidelines

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited, led by Board President, Dr. Celeste Hawkins.

ACHIEVEMENTS, AWARDS AND RECOGNITION

Ypsilanti Community Schools is proud to announce Patricia Stevenson-McGee, 8th grade teacher at Ypsilanti Community Middle School, was selected as the 2020 A2Y Chamber and LaFontaine Automotive Group Teacher of the Year. Ms. Stevenson was one of many candidates who were considered for this award in Washtenaw County schools. This is the second year in a row that a YCS teacher has won this award. This is a testament of great things happening at YCS.

ACCEPTANCE OF "AMENDED" AGENDA: Amended Agenda Accepted as Presented. Amendment - **Added, DISCUSSION:** Continuation of Police Liaison Contracts (City of Ypsilanti & Washtenaw County Sheriff)

Motion by Schindler, supported by Lee

Roll Call Vote: 5/0 Yes

Yes: Gainsley, Champagne, Schindler, Lee, Hawkins

PRESENTATIONS

2020/21 and Summer School Planning

Summer School: Assistant Superintendent Dr. Carlos Lopez presented a PowerPoint on plans for summer school. 2020 summer school will be offered via remote learning: Google Classroom and Zoom. The program will begin on June 23rd, ending July 30th.

2020/21 Planning Guide/Considerations: Assistant Superintendent Dr. Carlos Lopez shared a PowerPoint presentation, informing the Board and the public of planning taking place. The 2020/21 committee has been considering the following scenarios for instruction: Face-to-Face Learning, Blended Learning, Online Learning and Intermittently Virtual Learning. We will not know what the parameters will be until most likely mid-July, yet, we must prepare for several scenarios.

Preliminary Budget Recommendation: Director of Business/Finance Priya Nayak presented a preliminary budget/finance recommendation. Our June 29th meeting will include: a budget adoption, Board adoption of 2020/21 initial budget, prepare a revised budget based on Board recommendations, and, continue to update "working budget" as new information arrives throughout the year. Board comments included debt repayment, arts and extra-curricular, projected loss and energy costs.

Infrastructure Proposal with Dell EMC to Purchase New Host Infrastructure System: Director of Technology Nik Jackson presented information on quotes received to purchase a new host infrastructure system. Bids were received from two vendors: Sentinel & Dell EMC. Our current host/storage system is currently experiencing hardware failure. Our system hosts several critical systems for District operations. Project funding would be through the Sinking Fund. The project would allow for system stability and optimal speed for all network services.

Price Quote with Apple Inc. Education to Purchase 200 Computer Systems: Director of Technology Nik Jackson shared a proposal to purchase computers for teaching staff. We have about 449 computers to replace and are proposing to replace 200 this year and the others likely next year. Pricing for this project is "REMC-bid approved" and will be Sinking Fund funded.

2020/21 School Calendar: Director of Human Resources Sue McCarty, Associate Principal Jeanina Harris and Assistant Principal/Supervisor of Special Education Amanda Rawsky presented a draft calendar. At this time we are waiting for union agreement. Superintendent Zachery-Ross shared administration met with the union shortly before this meeting; the draft calendar was shown on the "meeting screen". The Board made inquiries on a couple of dates.

PUBLIC COMMENTS #1: The Technology Department navigated Public Comments by a phone line and a Google Doc; instructions were included in the Board packet.

Callers: Annie Sommerville and Peri Stone-Palmquist commented on police liaison contracts.

Public comments *read aloud* by Board President Hawkins: *Erin Schaffer* commented on police liaison contracts. *Jeannette Hadden* and *Elisabeth M.* commented on police presence in schools. *Maria Goodrich:* no comment at this time. *Dawn Espy* commented on school law enforcement funds. *Ryan McCarty* commented on "blended [schooling] options".

CONSENT AGENDA

MOTION TO approve the: 1) May 4, 2020 Regular Meeting Minutes, and; 2) personnel matters as per the attached list dated 5/31/20.

Motion by Lee, supported by Gainsley

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

ACTION ITEMS, Student Affairs

WCC Postsecondary Enrollment Agreement

MOTION TO approve the 2020/21 Postsecondary Enrollment Agreement with Washtenaw Community College, with an expiration date of June 30, 2021.

Motion by Schindler, supported by Lee

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

RESOLUTION: MHSAA Membership, 2020/21

MOTION TO approve the Resolution for Membership in the Michigan High School Athletic Association, effective August 1, 2020 - July 31, 2021.

Motion by Schindler, supported by Gainsley

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

2020/21 School Calendar

MOTION TO approve the District school calendar for the 2020/21 school year. NOTE: Amendment to May 4th.

Motion by Lee, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

ACTION ITEMS. Business/Finance

Infrastructure Proposal with Dell EMC

MOTION TO award, as presented, the purchase agreement to Dell EMC to purchase a new host and storage system, for an amount not to exceed \$100,390.

Motion by Lee, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

Price Quote with Apple Inc. Education

MOTION TO award, as presented, the purchase of 200 computer systems to Apple Inc. Education, for an amount not to exceed \$263,956.

Motion by Schindler, supported by Gainsley

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

RESOLUTION Urging for School Funding Stabilization

MOTION TO adopt the attached: Resolution Urging for School Funding Stabilization.

Motion by Schindler, supported by Lee

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

Note: Resolution read aloud by Schindler.

Added Item | **DISCUSSION:** Continuation of Police Liaison Contracts (City of Ypsilanti & Washtenaw County Sheriff). Schindler commented on violence against students of color, but not saying this happened with us. Comments on more support staff. Sheler-Edwards would like to hear from stakeholders (parents, students, teachers); Zachery-Ross shared stakeholders have not been polled; this was a late-coming request to the Board packet and was a request from citizens. Gainsley shared the importance of the topic in our county and favors staff input. Inquiry on budget implications and replacing funding with others who could provide services. Lee inquires on contract expiration. Zachery-Ross states the contract with the Washtenaw Sheriff's Office is January 1, 2012 - 2022. The history of having two school resource officers came from pre-consolidation of Willow Run Community and Ypsilanti Public Schools: one District used the City of Ypsilanti and one used the Washtenaw County Sheriff - then the merger. Hawkins echoed some sentiments, specifically Schindler and Gainsley's. Police presence: cost benefit - better suited. Inquiry on data: do the police departments collect data on how they impact our schools (safety, etc.)? Review of policies and practices. What is the impact on students? Bias? Prejudice? Not saying this has happened with our officers. Consideration of counselor, social worker, trusted person in community as a possible alternative to police presence.

PUBLIC COMMENTS #2: None

OTHER: None

BOARD/SUPERINTENDENT COMMENTS

- *Hawkins* thanked staff, students and families for the transition to remote learning. Well wishes for the future to Seniors, and, middle school students moving up to Ypsilanti Community High School.
- *Schindler* spoke of two teachers on Twitter who posted photos of each Senior, along with something they appreciated about them, and, colleges they will attend.
- *Gainsley* gave a shout-out for the student art kits; favors continuing in the future, if possible.
- *Sheler-Edwards* commented on Senior pictures on the sign at Packard and Hewitt. Favors continuing this tradition.
- *Hawkins* congratulated Seniors who received scholarships.
- *Zachery-Ross* states our students are missed every day; they are missed for special events. Thankful for great partnerships, staff and stakeholders. Parents are the very first teachers of children; parents have been amazing and their flexibility/partnership through this is appreciated. Mention of parade and delivering things to student homes. Students have forged through the pandemic, and now, black/brown students with the state of the country (racism). Thank you, students, for your work/commitment. Accolades to Seniors, remembering their drive through for pick up of cap/gowns, signs, etc. Recognition of the online National Honor Society Induction. A ceremony online; Commencement will not be traditional. Some continue to meet with principal; a voice of the Seniors. Grants, monies from outside of YCS: Eastern Michigan University, Communities in Schools, etc. "I believe the best is yet to come." Met with "all" staff (350+) on Friday: sense of belonging, what action steps to be taken.
- *Hawkins* acknowledged donors recognized at our last Board meeting and were followed up with a letter. Before the COVID-19 pandemic we were not a 1:1 technology District. Acknowledged Zachery-Ross, Assistant Superintendent Dr. Carlos Lopez and administration for creating tremendous opportunity. Hawkins read an excerpt from a poem regarding "love of learning".

REQUEST FOR CLOSED SESSION – Section 8 (c) OMA, Collective Bargaining Strategy

MOTION TO convene in closed session under Section 8(c) of the OMA to consider a Collective Bargaining Strategy, Negotiations.

Motion by Lee, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Gainsley, Champagne, Schindler, Sheler-Edwards, Lee, Hawkins

The meeting was called to closed session at 9:17 p.m. The meeting reconvened to open session at 10:41 p.m.

Meeting Adjourned: 10:42 p.m.

Attachments:

1) RESOLUTION Urging for School Funding Stabilization

2) RESOLUTION: MHSAA Membership, 2020/21

Minutes Prepared by: Paula Gutzman



Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools

**YPSILANTI COMMUNITY SCHOOLS
Washtenaw County, Michigan
Resolution Urging for School Funding Stabilization**

Whereas, the COVID-19 pandemic of 2020 has created a disruption to all facets of life for people in Michigan, across the United States and around the world;

Whereas, schools have risen to and exceeded the challenge of providing instruction and learning opportunities to students during the unprecedented COVID-19 pandemic; and

Whereas, schools have mobilized to rapidly to meet the basic physical, mental, and social-emotional needs of students, families, and communities; and

Whereas, school districts and their budgets operate for the fiscal year beginning July 1 annually; and

Whereas, the impact of a projected \$1.2 billion shortfall to school districts at the end of the 2019-20 fiscal year after schools have already expended funds as mandated by Executive Order 2020-35 would destabilize schools and communities across the state of Michigan; and

Whereas, without budget stabilization efforts, the impact of a projected \$6 billion shortfall over the next three fiscal years would devastate the futures of students, schools, and communities across Michigan, particularly students of color, students with disabilities, and students in poverty; and

Therefore, be it resolved that the Ypsilanti Community School District Board of Education calls for measures to stabilize school funding, such as freezing the 2020-21 pupil counts at Fall 2019 pupil counts to minimize variability in budget planning, calling on the federal government to provide revenue replacement for states, and to preserve the futures of our students, public schools, and communities of the state of Michigan.

*Trustee Maria Sheler-Edwards
Trustee Ellen Champagne, Trustee Meredith Schinder,
Secretary Sharon Lee, Treasurer Gillian Gainsley,
Board President Dr. Celeste Hawkins, Vice-President Brenda Meardow;*

7/0

AYES: Members: _____
NAYS: Members: 0
ABSENT: Members: 0

RESOLUTION DECLARED ADOPTED: Monday, June 8, 2020

Sharon Lee

Secretary, Board of Education



2020-21

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2020 — through July 31, 2021

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2020-21 must be listed on the back of this form)

Ypsilanti Community Schools city of Ypsilanti

County of Washtenaw, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2020 and shall remain effective until July 31, 2021, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Ypsilanti Community Schools School(s), on the 8th day of June, 2020,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Board of Education

(Governing Body Name)

1885 Packard Rd.

(Address)

Ypsilanti, MI 48197

(City & Zip Code)

ireeves@yceschools.us; pgutzman@yceschools.us

(Contact E-mail)

Sharon Lee

Board Secretary Signature
or Designee

Check If Designee

Schools Which Are To Be MHSAA Members During 2020-21

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and on-site attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 8th-grade level whether or not 8th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 8th-grade students.**
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 8th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 8th-graders to participate in a sport, MHSAA rules do not apply in that sport.**

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Ypsilanti Community High School
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Ypsilanti Community Middle School
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8
 Provide anticipated 2020-21 7th and 8th-grade enrollment 450
 Provide anticipated 2020-21 6th-grade enrollment 210
 1. Yes or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. Yes or No (circle one) If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.
2. _____
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): ..
 Provide anticipated 2020-21 7th and 8th-grade enrollment ..
 Provide anticipated 2020-21 6th-grade enrollment ..
 1. Yes or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. Yes or No (circle one) If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.
3. _____
 Name of Member School
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): ..
 Provide anticipated 2020-21 7th and 8th-grade enrollment ..
 Provide anticipated 2020-21 6th-grade enrollment ..
 1. Yes or No (circle one) 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. Yes or No (circle one) If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.