

**REGULAR MEETING Agenda | Electronic Meeting VIA Zoom; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING" (Monday, June 7, 2021)**

Generated by Julie Haines on Tuesday, June 8, 2021

**Members present**

Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

**Meeting called to order at 6:33 PM**

1. CALL TO ORDER &amp; ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Action: A. Roll Call of Board of Education Members

2. IMPORTANT MESSAGE(S) REGARDING THIS ELECTRONIC MEETING

Information: A. Electronic Meeting (via Zoom) In Accordance with DHHS Emergency Order and PA 254 of 2020; COVID-19

**IMPORTANT MESSAGE: This meeting of the Ypsilanti Community Schools Board of Education will proceed electronically in accordance with DHHS Emergency Order and PA 254 of 2020.**If participants do not have technology access, please contact our Director of Technology Nik Jackson for accommodation: **techdirector@ycschools.us**.**Public viewers please use the following link to watch the live stream: <https://www.facebook.com/ypsilanticommunityschools>**  
**-or join directly on Zoom-**<https://us02web.zoom.us/j/83401100127>

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: [http://bit.ly/YCS\\_BOE\\_Comments](http://bit.ly/YCS_BOE_Comments)
- Call in to speak during public comments time: **734-221-1204**

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: [https://bit.ly/YCS\\_BOE\\_FormattedComments](https://bit.ly/YCS_BOE_FormattedComments)
- Sheet Collecting Attendance and Comments: [http://bit.ly/YCS\\_BOE\\_PublicCommentsCollected](http://bit.ly/YCS_BOE_PublicCommentsCollected)

Information: B. Electronic Meeting Guidelines

**ELECTRONIC MEETING GUIDELINES: Because electronic meetings are new to the Ypsilanti Community Schools Board of Education, it is appropriate to outline those procedures which may vary from typical meeting procedures.**

#1: Board members will be asked to state their name when making motions and seconds for the benefit of the audience.

#2: All votes are urged to be taken by roll call for clarity.

#3: The Chair will strive to recognize Board members by name before they speak. In the event this does not happen, trustees are encouraged to announce their own name or may be reminded to do so.

#4: Audience members will be muted until recognized by the Chair during public comment(s).

#5: People who speak during public comment time will be asked to state their name and topic before speaking.

#6: If there is a closed session in a meeting, it will take place in a separate Zoom session. The regular meeting will remain open until the Board returns from closed session.

#7: Board members must avoid using email, texting, instant messaging and other electronic forms to communicate with each other or with members of the public during the meeting.

3. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

4. ACCEPTANCE OF AGENDA

Action: A. Acceptance of Agenda

... MOVE THAT the Board of Education accept the agenda, as presented.

Motion by Maria Goodrich, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

5. ACHIEVEMENTS, AWARDS &amp; RECOGNITION

Recognition: A. Recognition of 2020/21 Retirees of Ypsilanti Community Schools: Sue McCarty, Human Resources Director

Recognition of 2020/21 Retirees of Ypsilanti Community Schools. We appreciate your dedication, commitment and service to the students of Ypsilanti Community Schools.

Congratulations to:

<https://go.boarddocs.com/mi/ycs/Board.nsf/Private?open&login>

**Bunny Arbaugh:** Associate Teacher, Perry Early Learning Center  
**Nancy Christensen:** Title 1 Teacher, Estabrook Elementary School  
**Carol Gannon:** Secretary, ACCE Alternative High School  
**Cynthia Kindall:** ParaEducator, Ford Early Learning Center  
**Michele Ohs:** Special Education, Erickson Elementary School  
**Sheila Raymond:** Food Service Staff  
**Ann Robinson:** Support Staff, Ypsilanti Community Schools District  
**Susan Smith:** Food Service Staff  
**Sharon Standish:** ParaEducator, Ford Early Learning Center  
**Julie Wylie:** Custodian, Erickson Elementary School

Forever a Grizzly!

## 6. PRESENTATIONS

Presentation: A. Preliminary Budget Recommendation: Priya Nayak, Director of Business/Finance  
 Director of Business & Finance Priya Nayak will give a presentation on a preliminary budget/finance recommendation.  
 Click [here](#) for the 2021-2022 GF - Initial Budget Recommendation  
 Click [here](#) for the 2021-2022 Food Service Initial Budget Recommendation  
 Click [here](#) for the 2021-2022 Initial Budget Recommendation - GASB 84  
 Click [here](#) for the 2021-2022 Willow Run Debt Fund Recommendation  
 Click [here](#) for the 2021-2022 Ypsilanti Public Debt Fund Recommendation  
 Click [here](#) for the 2021-2022 Initial Budget Adoption

Presentation: B. Building Tours - Taryn Willis

Ypsilanti Community Schools has launched 360-degree virtual tours of all the school buildings in the district. The virtual tours create an opportunity for families to tour their child's buildings and get a true sense of the culture of each building. The tours have various points of interest for families to learn more about the programs offered.

A special design was created to have all the buildings on one document and a YCS QR code for enrollment.

Click [here](#) for the Boots on the Ground QR Codes for Virtual Tours

## 7. PUBLIC COMMENTS #1: Electronic Participation

Information: A. Guidelines for Public Comment

### Public Comment Protocol

*Pursuant to Board of Education Policy 0167.3*

\*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

\*Please limit statements to three (3) minutes duration.

\*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

\*Remarks shall be made in a respectful and professional manner.

### Virtual Public Comment Information:

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: [http://bit.ly/YCS\\_BOE\\_Comments](http://bit.ly/YCS_BOE_Comments)
- They can also call in to speak during public comments time at **734-221-1204**

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No public comments.

## 8. CONSENT AGENDA

Action (Consent), Minutes, Report: A. Consent Agenda

Seeking Board approval of the presented meeting minutes and personnel matters; see attachments below.

Resolution: ... MOVE THAT the Board of Education approve the: 1) May 24, 2021, Regular Meeting Minutes 2) Personnel matters as per the presented list dated 6/3/21; New Hires and Resignations

... MOVE THAT the Board of Education approve the:

1) May 24, 2021, Regular Meeting Minutes

2) **Personnel matters** as per the presented list dated 6/3/21; New Hires and Resignations

Motion by Maria Goodrich, second by Meredith Schindler.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

## 9. ACTION ITEM: Student Affairs

Action: A. RESOLUTION: MHSAA Membership, 2021/22: Alena Zachery-Ross, Superintendent

# Resolution for Adoption By The Board of Education Ypsilanti Community Schools 2021 - 2022

Resolved, that this resolution shall be the general appropriations of the Ypsilanti Community Schools for the fiscal year 2021-2022. Resolution to make appropriations and to provide for the disposition of all income received by the Ypsilanti Community Schools.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of 18.0000 mills, and unappropriated fund balance be available for appropriations in the GENERAL EDUCATION FUND of Ypsilanti Community Schools for the fiscal year of 2021-2022 as follows:

	<b>2021 - 2022 Original Budget</b>
<b>REVENUE</b>	
Local Revenue	\$11,133,250.00
State Revenue	\$31,169,567.00
Federal Revenue	\$ 11,571,899.00
Incoming Transfers & Other Transactions	\$ 8,228,354.00
Fund Modifications	\$175,000.00
<b>Total Revenues</b>	<b>\$62,278,070.00</b>

BE IT FURTHER RESOLVED, that \$62,278,070 of the total available to appropriate in the GENERAL EDUCATION FUND is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES:**

Basic Programs, Instructions	\$23,929,898.00
Added Needs, Instruction	\$7,874,562.00
Pupil Support	\$7,493,000.00
Instructional Support	\$2,710,814.00
General Administration	\$753,947.00
Schools Administration	\$2,535,920.00
Business Support	\$855,423.00
Operations/Maintenance	\$5,887,727.00
Transportation	\$4,945,531.00
Central Services	\$1,494,125.00
Atheletics	\$582,400.00
Community Services	\$501,558.00
Debt Service	\$2,330,910.00
Fund Modifications	\$382,255.00
<b>Total Expenditures</b>	<b>\$62,278,070.00</b>
<b>Excess Revenue over Expenditure</b>	<b>\$0.00</b>
 <b>Projected Fund Balance - June 30, 2021</b>	 <b>\$6,287,203.00</b>
<b>Projected Fund Balance - June 30, 2021</b>	<b>\$6,287,203.00</b>

# Resolution for Adoption By The Board of Education Ypsilanti Community Schools 2020 - 2021

RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Lunch Fund for the 2021-2022 fiscal year is as follows:

## REVENUE

Local Revenue	\$223,580.00
State Revenue	\$195,373.00
Federal Revenue	\$2,485,730.00
Incoming Transfers & Other Transactions	
<b>Total Revenues</b>	<b>\$2,904,683.00</b>

BE IT FURTHER RESOLVED, that \$2,904,683.00 of the total available to appropriate in the School Lunch Fund is hereby appropriated in the amounts and for the purposes set forth below:

## EXPENDITURES

Operations	\$2,729,683.00
Food Service	
Fund Modifications	\$175,000.00
Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<b>\$2,904,683.00</b>

Excess of Expenditures Over Revenue	\$0.00
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Projected Fund Balance - July 1, 2021	\$404,671.00
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Projected Fund Balance - June 30, 2022	\$404,671.00
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**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
YPSILANTI COMMUNITY SCHOOLS  
SCHOOL ACTIVITY FUND BUDGET 06/30/2022**

**RESOLVED**, that this resolution shall be the general appropriations of the Ypsilanti Community Schools for the fiscal year 2021-2022; A resolution to make appropriations; and to provide for the disposition of all income received by the Ypsilanti Community Schools.

**BE IT FURTHER RESOLVED**, that the total revenue and unappropriated fund balance be available for appropriations in the SCHOOL ACTIVITY FUND of the Ypsilanti Community Schools for the fiscal year 2021-2022 as follows:

<b>REVENUES</b>	<u>Original</u>
Local Revenue	\$ 42,900
State Revenue	-
Federal Revenue	-
Incoming Transfers & Other Transactions	-
Fund Modifications	\$ -
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 42,900</b>
<b>FUND BALANCE AS OF JULY 1ST</b>	<b>\$ 245,612</b>
Less Appropriated Fund Balance	
<b>FUND BALANCE AVAILABLE TO APPROPRIATE</b>	<b>\$ 245,612</b>
<b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b>	<b>\$ 288,512</b>

**BE IT FURTHER RESOLVED**, that \$42,900 of the total available to appropriate in the **SCHOOL ACTIVITY FUND** is hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENDITURES</b>	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ -
Adult Continuing Education	\$ -
Pupil Support	\$ -
Instructional Support	\$ -
General Administration	\$ -
School Administration	\$ -
Business Support	\$ -
Operations/Maintenance	\$ -
Transportation	\$ -
Central Services	\$ -
Other Support Services	\$ 44,500
Community Services	\$ -
	<b>\$ 44,500</b>
Outgoing Transfers & Other Transactic	-
Fund Modifications	-
<b>TOTAL APPROPRIATED</b>	<b>\$ 44,500</b>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<b>\$ 244,012</b>

**Resolution for Adoption By The Board of Education  
Ypsilanti Community Schools  
2021 - 2022**

**BE IT FURTHER RESOLVED**, that the total revenues, including a Debt Levy of 13.0000 mills, and unappropriated fund balance estimated to be available for appropriations in the Willow Run **Debt Retirement Fund** of for the 2021-2022 fiscal year is as follows:

**REVENUE**

Local Revenue	\$5,707,610.00
State Revenue	
Federal Revenue	
 Incoming Transfers & Other Transactions	 \$4,376,396.00
 <b>Total Revenues</b>	 <hr/> <b>\$10,084,006.00</b>

**BE IT FURTHER RESOLVED**, that \$10,084,006.00 of the total available to appropriate in the Willow Run **Debt Retirement Fund** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Bond Redemptions	\$9,145,000.00
Bond Interest	\$938,006.00
Other Expense	\$1,000.00
 Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<hr/> <b>\$10,084,006.00</b>
 <b>Excess of Expenditures Over Revenue</b>	 \$0.00
 <b>Projected Fund Balance - July 1,2021</b>	 \$461,188.00
 <b>Projected Fund Balance - June 30, 2022</b>	 <b>\$461,188.00</b>

**Resolution for Adoption By The Board of Education  
Ypsilanti Community Schools  
2021 - 2022**

**BE IT FURTHER RESOLVED**, that the total revenues, including a Debt Levy of 7.0000 mills, and unappropriated fund balance estimated to be available for appropriations in the Ypsilanti Public **Debt Retirement Fund** of for the 2021-2022 fiscal year is as follows:

**REVENUE**

Local Revenue	\$7,045,945.00
State Revenue	
Federal Revenue	
 Incoming Transfers & Other Transactions	
<b>Total Revenues</b>	<b>\$7,045,945.00</b>

**BE IT FURTHER RESOLVED**, that \$7,045,945.00 of the total available to appropriate in the Ypsilanti Public **Debt Retirement Fund** is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Bond Redemptions	\$5,295,000.00
Bond Interest	\$1,732,812.00
Other Expense	\$1,500.00
 Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<b>\$7,029,312.00</b>
 <b>Excess of Expenditures Over Revenue</b>	<b>\$16,633.00</b>
 <b>Projected Fund Balance - July 1,2021</b>	<b>\$1,013,630.00</b>
 <b>Projected Fund Balance - June 30, 2022</b>	<b>\$1,030,263.00</b>



# Budget Hearing

**Presented to the Board of Education  
Ypsilanti Community Schools**

**Priya Nayak, Director of Business and Finance  
June 07, 2021**





# Budget Hearing Agenda



- Purpose of Budget hearing
- Budget Parameters
- School Budget Law 101
- Funds Presented
- Budget Living Document
- Two Budgets
- General Fund Millage Rates
- 2019 - 2020 Budget Uncertainties
- Final 2019 - 2020 Final Budget Amendment
- 2020 - 2021 Budget Assumptions
- Initial 2020 - 2021 Budget Recommendations
- Debt Retirement Fund
- Food Service Fund
- Next Steps
- Questions



# Purpose of Budget Hearing



- Comply with Uniform Budgeting and Accounting Act
- Provide summary information on proposed budgets
- Receive input from Board of Education and public on proposed budgets



# Budgeting Parameters

- Uniform Budgeting and Accounting Act as amended
- Board policy
- Michigan Department of Education's school accounting manual (« Bulletin 1022 »)
- Governmental Accounting Standards Board (« GASB ») standards
- Generally Accepted Accounting Principles (« GAAP »)





# School Budget Law 101

- Key requirements of Michigan's Uniform Budgeting and Accounting Act:
  - Notice of the public hearing must be posted in newspaper at least six days before hearing (published in *Ann Arbor News* on May 23, 2021)
  - Budget hearing must be held
  - Governing body must adopt initial budget before new fiscal year begins (before July 1)
  - Governing body approves budget at the level of detail presented in the budget resolution (termed « general appropriations resolution »)
  - Budget changes are required when expenditures are expected to exceed previously approved appropriation levels





# Budget is a Living Document

- Budget changes are made on the District's financial software throughout the year to keep the budget as up to date as possible
  - District has over 4,600 budget accounts
  - Some budget accounts remain the same throughout the year while other accounts are changed one or multiple times per year as new information arrives





# Funds Presented

- General Fund (including Grant Fund)
- Food Service Fund
- Debt Retirement Fund
- Fund 29 - (Student Activities Fund)





# General Fund

- Purpose of fund:
  - To record revenue and expenditures related to operating purposes
- Revenue:
  - Most revenue is from state school aid and from local « non-homestead » property taxes, and from federal grants
- Expenditures:
  - Most expenditures are for employee wages and benefits, utility costs, purchased services, teaching supplies, tuition, and more



# Key Revenue Assumptions

- **Plus side:**

- Foundation allowance increase of \$82
- Categoricals to remain same as previous year
- Initial Allocation of the Federal Grants
  - (Title I, II, III,IV, ESSER I,II,III, etc...)

- **Minus side:**

- Minimum Enrollment reduction of 35 student FTE's (\$297,360)
  - No Super Blend for the next Fiscal Year
  - Historical trend
  - Declining live birth rate
- No One time Pupil Increase (estimated \$245,167)







# Key Revenue Assumptions

- Commercial Personal Property
  - 6.0000 mills
- Non Homestead Property
  - 18.0000 mills
  - Excludes principal residence, qualified agricultural, qualified forest and industrial personal property





# General Fund Budget Recommendation





# General Fund - Revenue

2021 - 2022  
Original Budget

## REVENUE

Local Revenue	\$11,133,250.00
State Revenue	\$31,169,567.00
Federal Revenue	\$ 11,571,899.00
Incoming Transfers & Other Transactions	\$ 8,228,354.00
Fund Modifications	\$175,000.00
<b>Total Revenues</b>	<b>\$62,278,070.00</b>



# General Fund - Expenditure

**2021 - 2022**  
**Original Budget**

**EXPENDITURES:**

Basic Programs, Instructions	\$23,929,898.00
Added Needs, Instruction	\$7,874,562.00
Pupil Support	\$7,493,000.00
Instructional Support	\$2,710,814.00
General Administration	\$753,947.00
Schools Administration	\$2,535,920.00
Business Support	\$855,423.00
Operations/Maintainence	\$5,887,727.00
Transportation	\$4,945,531.00
Central Services	\$1,494,125.00
Atheletics	\$582,400.00
Community Services	\$501,558.00
Debt Service	\$2,330,910.00
Fund Modifications	\$382,255.00

**Total Expenditures** **\$62,278,070.00**

**Excess Revenue over Expenditure** **\$0.00**

**Projected Fund Balance - June 30, 2021** **\$6,287,203.00**

**Projected Fund Balance - June 30, 2021** **\$6,287,203.00**

Stronger Together



# Food Service Fund - Revenue

## REVENUE

Local Revenue	\$223,580.00
State Revenue	\$195,373.00
Federal Revenue	\$2,485,730.00
Incoming Transfers & Other Transactions	
<b>Total Revenues</b>	<b>\$2,904,683.00</b>



# Food Service Fund - Expenditure

## EXPENDITURES

Operations	\$2,729,683.00
Food Service	
Fund Modifications	\$175,000.00
Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<b>\$2,904,683.00</b>
Excess of Expenditures Over Revenue	\$0.00
Projected Fund Balance - July 1, 2021	\$404,671.00
Projected Fund Balance - June 30, 2022	\$404,671.00



# Ypsilanti - Debt Fund - Revenue

## REVENUE

Local Revenue	\$7,045,945.00
State Revenue	
Federal Revenue	
Incoming Transfers & Other Transactions	
<b>Total Revenues</b>	<b>\$7,045,945.00</b>



# Ypsilanti - Debt Fund - Expense

## EXPENDITURES

Bond Redemptions	\$5,295,000.00
Bond Interest	\$1,732,812.00
Other Expense	\$1,500.00
Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<b>\$7,029,312.00</b>
<b>Excess of Expenditures Over Revenue</b>	<b>\$16,633.00</b>
<b>Projected Fund Balance - July 1,2021</b>	<b>\$1,013,630.00</b>
<b>Projected Fund Balance - June 30, 2022</b>	<b>\$1,030,263.00</b>





# Willow Run Debt Fund - Revenue

## REVENUE

Local Revenue	\$5,707,610.00
State Revenue	
Federal Revenue	
Incoming Transfers & Other Transactions	\$4,376,396.00
<b>Total Revenues</b>	<b><u>\$10,084,006.00</u></b>



# Willow Run - Debt Fund - Expense

## EXPENDITURES

Bond Redemptions	\$9,145,000.00
Bond Interest	\$938,006.00
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Outgoing Transfers and Other Transactions	
<b>Total Expenditures</b>	<b><u>\$10,084,006.00</u></b>
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<b>Projected Fund Balance - July 1, 2021</b>	<b>\$461,188.00</b>
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# Fund 29 - Revenue

<b>REVENUES</b>	<u>Original</u>
Local Revenue	\$ 42,900
State Revenue	-
Federal Revenue	-
Incoming Transfers & Other Transactions	-
Fund Modifications	\$ -
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<u>\$ 42,900</u>
<b>FUND BALANCE AS OF JULY 1ST</b>	\$ 245,612
Less Appropriated Fund Balance	
<b>FUND BALANCE AVAILABLE TO APPROPRIATE</b>	<u>\$ 245,612</u>
<b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b>	\$ 288,512



# Fund 29 - Expense

## EXPENDITURES

Basic Programs, Instruction	\$	-
Added Needs, Instruction	\$	-
Adult Continuing Education	\$	-
Pupil Support	\$	-
Instructional Support	\$	-
General Administration	\$	-
School Administration	\$	-
Business Support	\$	-
Operations/Maintenance	\$	-
Transportation	\$	-
Central Services	\$	-
Other Support Services	\$	44,500
Community Services	\$	-
	\$	<u>44,500</u>
Outgoing Transfers & Other Transactic		-
Fund Modifications		-
<b>TOTAL APPROPRIATED</b>	<b>\$</b>	<b><u>44,500</u></b>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<b>\$</b>	<b><u>244,012</u></b>

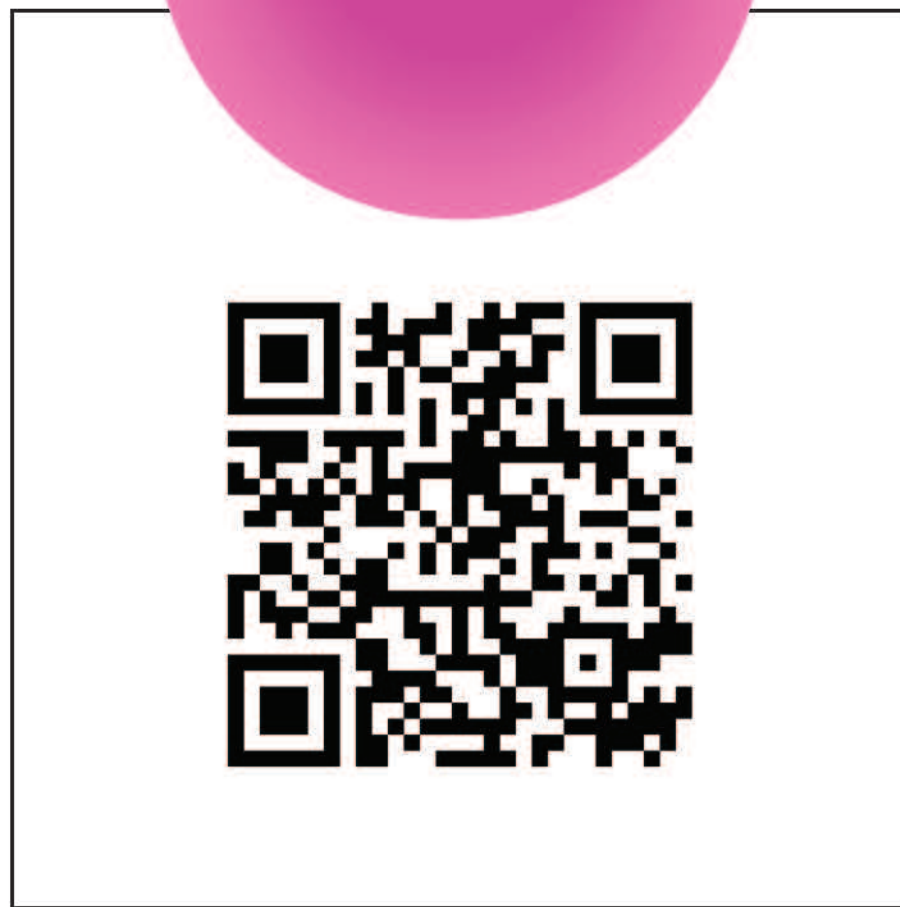


**What Questions might you have?**



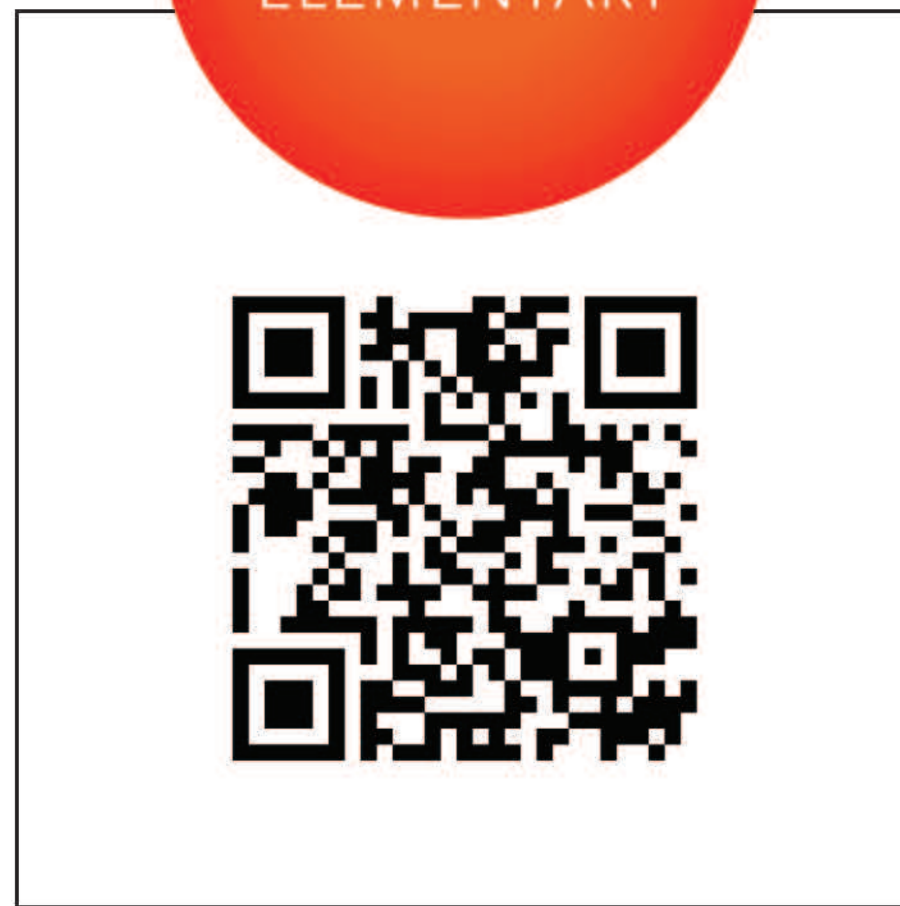
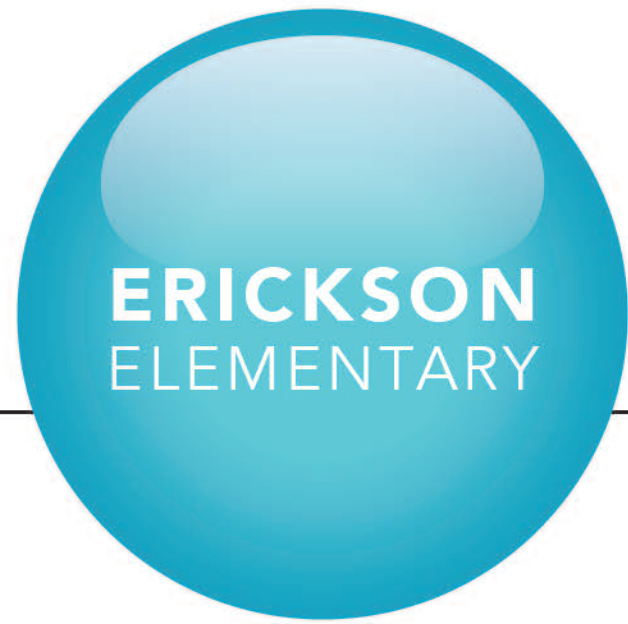
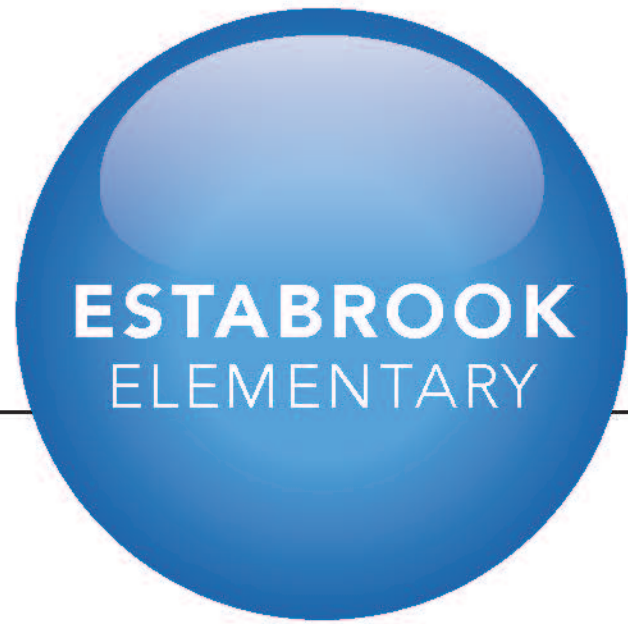
# Take a 360° virtual tour of our schools

## Early Learning Centers



Be a **GRIZZLY** today!

## Elementary



## Middle School and High Schools



**Enroll Now**  
**School Of Choice Option**

SCAN TO VISIT OUR WEBSITE



**REGULAR MEETING Agenda | Electronic Meeting VIA Zoom; see "IMPORTANT MESSAGE(S) REGARDING THIS MEETING" (Monday, May 24, 2021)**

Generated by Julie Haines on Tuesday, May 25, 2021

**Members present**

Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee (joined at 6:37 p.m.), Meredith Schindler, Yvonne Fields, Maria Goodrich. Trustee Gainsley acted as secretary in place of Trustee Schindler.

**Meeting called to order at 6:34 PM**

1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Action: A. Roll Call of Board of Education Members

2. IMPORTANT MESSAGE(S) REGARDING THIS ELECTRONIC MEETING

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Information: B. Electronic Meeting Guidelines

**ELECTRONIC MEETING GUIDELINES: Because electronic meetings are new to the Ypsilanti Community Schools Board of Education, it is appropriate to outline those procedures which may vary from typical meeting procedures.**

#1: Board members will be asked to state their name when making motions and seconds for the benefit of the audience.

#2: All votes are urged to be taken by roll call for clarity.

#3: The Chair will strive to recognize Board members by name before they speak. In the event this does not happen, trustees are encouraged to announce their own name or may be reminded to do so.

#4: Audience members will be muted until recognized by the Chair during public comment(s).

#5: People who speak during public comment time will be asked to state their name and topic before speaking.

#6: If there is a closed session in a meeting, it will take place in a separate Zoom session. The regular meeting will remain open until the Board returns from closed session.

#7: Board members must avoid using email, texting, instant messaging and other electronic forms to communicate with each other or with members of the public during the meeting.

3. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

4. ACCEPTANCE OF AMENDED AGENDA

Action: A. Acceptance of Agenda

... MOVE THAT the Board of Education accept the amended agenda, as presented.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

5. ACHIEVEMENTS, AWARDS & RECOGNITION

Recognition: A. Recognition of Outstanding Performance: Nik Jackson

YCS Technology Director, Nik Jackson, had been with the Ypsilanti Community Schools for 4.5 years. We want to acknowledge all that he has done for the district especially during the pandemic making the district a 1 to 1 district for technology.

Recognition: B. Recognition of Outstanding Performance: Marquan Jackson

YCS Homeless Liaison, Marquan Jackson, had been with the Ypsilanti Community Schools for 7 years. We want to acknowledge all that he has done for the district especially during the pandemic with setting up the Resiliency Center and helping us to establish the Learning Labs.

Recognition: C. MABE Spirit Award - Dr. Carlos Lopez

Congratulations to Dr. Carlos Lopez on receiving the MABE Spirit Award Friday, May 7, 2021. This award is given to educators who impact the field of teaching English as a Second Language in one or more of the following areas:

- Instruction
- Curriculum Development
- Advocacy
- Professional Learning
- Programming
- Research & Standards
- Inclusive Practices
- Leadership

Dr. Lopez has a passion for ESL programming and has developed a new English & Dual Language Immersion Program at Ford Early Learning Center. His passion and dedication to this work do not go unnoticed!

Congratulations, Dr. Lopez!

This is the YouTube link to the Welcome Address and Spirit of Excellence Award. <https://youtu.be/x3K6yhJfTzQ>

Recognition: D. Michigan School Business Officials Chief Financial Officer Certification - Priya Nayak

Priya Nayak has met the requirements for certification under the Michigan School Business Officials Voluntary Certification Program and has earned the Chief Financial Officer certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through their Professional Development Committee.

We are celebrating Ms. Nayak's accomplishment.

Congratulations, Ms. Nayak!

## 6. PRESENTATIONS

Presentation: A. SEAB Presentation

The Sex Education Advisory Board (SEAB) in collaboration with Shannon Hurley (YCS SEAB Teacher) and Sarah Demmon (YCS SEAB Parent) will provide the YCS Board of Education with an update of the work to date and their recommendations for the 2021-22 school year.

Click [here](#) to view the presentation.

Presentation: B. Final Budget Amendment for 2020-21 School Year by Priya Nayak

YCS Director of Business Services and Finance, Priya Nayak, will present the proposed year-end budget revision. The proposed year-end budget revision reflects the most current budget data available for the current fiscal year. The attached is the General Fund June Budget Amendment.

The amount of Revenue and Expense has also been revised to accommodate the submitted budget amendments to the State for the various federal grants that YCS has been approved for (budgeting all allocated dollars and carryover allocated to the District for the year). Grant dates are for the period of July 1, 2020 - September 30, 2021.

Click [here](#) to view the 2020-2021 Final - Budget Amendment Recommendation - GF.

Click [here](#) to view the 2020-2021 Final - Willow Run Debt Fund Resolution.

Click [here](#) to view the 2020-2021 Final - Ypsilanti Public Debt Fund Resolution.

Click [here](#) to view the 2020-2021 Final - School Lunch Fund Resolution.

Click [here](#) to view the 2020-2021 Final - Budget Amendment Recommendation - Fund 29.

Click [here](#) to view the Final Budget Amendment presentation.

Presentation: C. E.C.O.L. Update by Dr. Lopez

YCS Assistant Superintendent, Dr. Carlos Lopez, will give the board an update on the E.C.O.L. Plan. **The ECOL Plan is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access – it does not replace the District's current COVID-19 Preparedness and Response Plan.**

Click [here](#) to view the presentation.

## 7. PUBLIC COMMENTS #1: Electronic Participation

Information: A. Guidelines for Public Comment

### Public Comment Protocol

*Pursuant to Board of Education Policy 0167.3*

\*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

\*Please limit statements to three (3) minutes duration.

\*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

\*Remarks shall be made in a respectful and professional manner.

### Virtual Public Comment Information:

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: [http://bit.ly/YCS\\_BOE\\_Comments](http://bit.ly/YCS_BOE_Comments)
- They can also call in to speak during public comments time at **734-221-1204**



As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: [https://bit.ly/YCS\\_BOE\\_FormattedComments](https://bit.ly/YCS_BOE_FormattedComments)
- Sheet Collecting Attendance and Comments: [http://bit.ly/YCS\\_BOE\\_PublicCommentsCollected](http://bit.ly/YCS_BOE_PublicCommentsCollected)

**Dr. Hawkins** read the public comments:

Rachel Montgomery - ""I want to thank all the staff and teachers at YCS. I am proud to be a part of this school community and am so grateful for the adults who love, care for, and educate my two children.

My children benefit a lot from YCS special education (which is wonderful). This past year I needed to leave my career to help them attend school on zoom at home. I am hoping to return to work this next fall and I am still unclear of the plan for YCS for the 21-22 school year. Will our children will be in school 5 days a week? When will families be notified of the school schedules and hours? I know there are many other parents who needed to give up a job to care for children at home. I am eager to know what situation our children will be in this coming fall so that more parents can return to work. Thank you again for all your hard work."

#### 8. CONSENT AGENDA

Action (Consent), Minutes, Report: A. Consent Agenda

Resolution: ... MOVE THAT the Board of Education approve the: 1) May 10, 2021, Regular Meeting Minutes 2) May 10, 2021, Special Meeting Minutes 3) personnel matters as per the presented list dated 5/13/21; Resignations 4) E.C.O.L May Report

... MOVE THAT the Board of Education approve the:

- 1) May 10, 2021, [Regular Meeting Minutes](#)
- 2) May 10, 2021, [Special Meeting Minutes](#)
- 3) Personnel matters as per the presented list dated 5/13/21; Resignations
- 4) E.C.O.L May Report

Motion by Sharon Lee, second by Ellen Champagne.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

#### 9. ACTION ITEM: Business and Finance

Action: A. Washtenaw ISD Budget Resolution/Support for Budget, 2021/22

The WISD is requesting that the YCS board of education adopt their budget resolution in support of their proposed general fund budget.

The WISD presented information on the WISD Programs and Budgets Review including Local School District Services 2021/22 at a recent Washtenaw Association of School Boards Board of Directors Budget Review meeting.

[Click here](#) to view the WISD Budget Resolution 2021-2022.

[Click here](#) to view the WISD Proposed Programs and Budgets 2021-2022 with Charts Updated.

[Click here](#) to view the GE 21-22 Original Budget for LEAs.

[Click here](#) to view the SE 21-22 Original Budget for LEAs.

... MOVE THAT the Board of Education adopt the WISD Budget Resolution.

Motion by Ellen Champagne, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

Action: B. Adoption of Resolution to Consider Designation of Electoral Representative for the WISD June 7, 2021 Biennial Election

The WISD is requesting that the YCS board of education adopt a resolution to select it's voting representative and identify the candidate it supports.

The election will take place on **Monday, June 7 at 6:00 p.m.** electronically at <https://wisd.zoom.us/j/96081371020>

Or One tap mobile : +19292056099,,96081371020# Or Telephone: +1 929 205 6099 | Webinar ID: 960 8137 1020

[Click here](#) to view the Resolution to Consider Designation of Electoral Representation.

...MOVE THAT the Board of Education adopt the Washtenaw Intermediate School District Resolution to Consider Designation of Electoral Representative for the June 7, 2021 Biennial Election, appointing Trustee Goodrich as the designated representative on behalf of this Board, and Trustee fields as an alternate in the event the designated representative is unable to attend.

Motion by Sharon Lee, second by Ellen Champagne.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

Action: C. Adoption of Resolution Designating District's Election Representative

The WISD is requesting that the YCS board of education adopt a resolution to select it's voting representative and identify the candidate it supports.

The election will take place on **Monday, June 7 at 6:00 p.m.** electronically at <https://wisd.zoom.us/j/96081371020>

Or One tap mobile : +19292056099,,96081371020# Or Telephone: +1 929 205 6099 | Webinar ID: 960 8137 1020

[Click here](#) to view the Resolution Designating Districts Election Rep.

... MOVE THAT the Board of Education adopt the Resolution Designating District's Election Representative for the June 7, 2021 WISD Biennial Election, directed to cast a vote on the ballot on behalf of this Board for the following candidate: Dr. Theresa Saunders.

Motion by Maria Goodrich, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

**Action: D. Donation - \$5980 Donation from Washtenaw Promise**

Washtenaw Promise has made a generous donation of \$5,980 to Ypsilanti Community Schools (YCS) on behalf of Ford Early Learning Center. The donor requests that these funds are utilized by the staff at the Ford Early Learning Center community who lost so much due to the fire. This donation will provide and enhance educational opportunities for YCS students. Donations provide educational opportunities and services that help make schools more effective and more accessible to students, and especially in this unprecedented time.

We are STRONGER TOGETHER!  
Thank you to Washtenaw Promise  
We appreciate your generosity!

.... MOVE THAT the Board of Education accept a donation of \$5980 from Washtenaw Promise for the staff of Ford Early Learning Center.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

**Action: E. Video Surveillance**

The YCS district administration requests that the YCS board of education approve the purchase agreement with Convergent Technologies, to approve up to \$175,634.00 for an expansion of the security camera project. This expansion is to provide maximum security camera coverage for all buildings in the district. This expansion includes new equipment and licensing to new cable installation, service warranties, demolition and old equipment removal. This will be funded through ESSR grants.

[Click here to view the change order.](#)

...MOVE THAT the Board of Education approve, as presented, the purchase agreement with Convergent Technologies, to approve up to \$175,634.00 for an expansion of the security camera project.

Motion by Ellen Champagne, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

**Action: F. Apple iPads**

The YCS district administration requests that the YCS board of education award the purchase agreement with Apple Computer of \$377,280.00.

This project is intended to replace approximately 870 tablets deployed to our lower elementary students supporting our 1 for 1 technology device environment. This project provides a 3 year AppleCare warranty, with a lifetime Jamf Schools license and a case. This directly supports the teaching and learning environment in the district. This will be funded through ESSR grants.

[Click here to view the quote.](#)

...MOVE THAT the Board of Education award, as presented, the purchase agreement with Apple Computer, to purchase up to \$377,280 for new Apple iPad tablets.

Motion by Yvonne Fields, second by Ellen Champagne.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

**Action: G. Erickson Roof**

The YCS district administration requests that the YCS board of education accept the Bloom roofing replacement proposal. The operations department has scheduled \$340,000 in the YCS Sinking Fund for the Erickson roof replacement in the 2021-2022. After careful review of the proposal, Bloom Roofing was determined to be the lowest qualifying bid and was determined to be the proposal to be considered Ypsilanti Erickson Elementary School Section A.

The YCS Facilities Department recommends that the YCS BOE accept the Roof Replacement Proposal- Ypsilanti Erickson Elementary School Section A in the amount of \$286,200.

[Click here to view the proposal.](#)

...MOVE THAT the Board of Education accept, as presented, the Bloom Roof Replacement Proposal- Ypsilanti Erickson Elementary School Section A in the amount of \$286,200.

Motion by Maria Goodrich, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

**10. PUBLIC COMMENTS #2: Electronic Participation**

Information: A. Guidelines for Public Comment

**Public Comment Protocol**

*Pursuant to Board of Education Policy 0167.3*

\*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

\*Please limit statements to three (3) minutes duration.

\*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

\*Remarks shall be made in a respectful and professional manner.

**Virtual Public Comment Information:**

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: [http://bit.ly/YCS\\_BOE\\_Comments](http://bit.ly/YCS_BOE_Comments)
- They can also call in to speak during public comments time at **734-221-1204**

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: [https://bit.ly/YCS\\_BOE\\_FormattedComments](https://bit.ly/YCS_BOE_FormattedComments)
- Sheet Collecting Attendance and Comments: [http://bit.ly/YCS\\_BOE\\_PublicCommentsCollected](http://bit.ly/YCS_BOE_PublicCommentsCollected)

## 11. DISCUSSION

Discussion: A. Subcommittee Reports

**Trustee Gainsley:** Ms. Nayak already gave an overview of the YCS finance committee but we did meet to review the budget amendment that is proposed, mentioned most of our comments, just that we are going to be voting on it hopefully at the June 7th meeting with the goal of getting it as close to that final amount as possible. We have a certain amount that we are over expenses and that depends on us spending out the CARES and ESSR funding that is allocated to us within this school year so it's all a question of what hits before and after June 30th. A couple of state budget updates that we're kind of baked into that that I just wanted to call out briefly is that in the current school year we have the super blend so you're able to use the previous year's school enrollment as well as the current year and average those together. That is not currently planned to continue as part of the role being considered by the legislature and at this time there's not a plan for any funding for districts that are experiencing declining enrollment and so as a result of that it's just critical that we really keep a focus on enrolling students. The teacher recruitment funding is one of the other critical items that is not currently being considered in the discussion in Lansing. I also wanted to just call out a bit where Ms. Nayak pointed out is that part of our goal here is to rebuild our fund balance. So we took 1.4 million dollars out of her fund balance in the 2019-2020 school year largely due to additional COVID expenses that had been funded, there was CARES funding for them but we hadn't received the CARES funding yet and so we took a chunk out of that so our goal for this year is hopefully that we will be able to have enough of that money come in that we should have gotten last year so that we're really filling a whole from the previous year. All should work out with the funding, the grants that are coming in but I just wanted to call that out and make sure that folks are aware that it's not a huge amount of money over expenses, it's getting reimbursed for costs that encured in the previous year.

**Trustee Goodrich:** As the legislative relations network delegate, I just wanted to give a quick report on the WISD Legislative Coffee Summit from May 17th. Of course any of the legislative details from last Monday are updated with the relative to the MASA update that Dr. Zachery-Ross shared yesterday. Heard from Congresswoman Debbie Dingell about the focus on vaccination access and update and take all school support in the American Rescue Plan so we have funds coming federally. State Senator Jeff Irwin and the 2 representatives talked about topics including a lot of funding information ESSR funding, Access to Education Budget. As we all know federal funds has been made available to the states but getting them to districts has been slower. For example something on the House side is complicating the release of the ESSR funds that came to the states in December so we're still waiting on some of those and with respect to the budget, the house and senate proposals are really different and they leave out some of the things Trustee Gainsley just highlighted. So as Ms. Nayak made us very aware forecasting is really difficult right now. So we need to see what comes out of the conference committee that I think was slated to convene last Friday and see where those come down between the senate, house, and governor's proposals. At that meeting, Dr. Zachery-Ross and the other superintendent in attendance spoke really powerfully to the need for flexibility so that districts can meet their students' needs going forward. And the importance of having clear and timely answers from the legislature around topics like pupil accounting and of course the budget so that districts can communicate with families and stakeholders about options and make plans. You could reach out to Senator Theis and Representative Hornberger who sit on the relevant house and senate committees that are working on some of these issues.

## 12. BOARD/SUPERINTENDENT COMMENTS

**Trustee Goodrich:** I wanted to say a quick congratulations to all the YCS students and teachers who took part in the SEMIS community forum last week. I know that YCS had students involved throughout the week. I had the pleasure of attending the community resiliency session on May 18th and I heard from AC Tech and the STEMM Middle college students tackling issues of climate change and environment for awareness and I just wanted to say how very fortunate our community is to have such thoughtful, engaged young people actively searching for information and solutions. I wanted to extend thanks to the district for the support in my board member, professional learning and to give a particular shout out to Julie for all of her assistance and coordinating those opportunities. Through a combination of synchronous and asynchronous MASB offerings, I have been able to complete the CBA 100 series and then CBA 223 on Parliamentary Procedure and CA 247 on Ethical Challenges with Mary Kirwin when she was last here. I'd be happy to share notes and have conversations with any board members around any of those topics. One thing I wanted to highlight really quick: One of the CBAs that I asked Mary about offering was CBA 251 on Strategic Planning and that was not available because the content is being reworked to reflect the whole child priority initiative. So with that in mind and also thinking about the role of the whole child in our MICIP work here in the district, I just wanted to float the idea out there that I'd love to see if it might be possible once the material is ready for any interested members from our board to do some advanced learning on this together before we undertake our own district strategic planning work.

**Trustee Champagne:** I am definitely interested in that strategic planning too. I don't know if it is something we need to do as a group or if you are just looking for a buddy, either way is fine with me. I'd be interested in that. Dr Zachary Ross mentioned in the board brief about still struggling with using up the vacation time and she is looking at taking a longer vacation I don't know when but I just want to say I hope you really do that. I completely understand you can't use up enough vacation right now but when the time is right taking vacations and especially lengthy ones where you actually feel rested it's very important and this has been a crazy year so I just want to go on record. Personally I very much support that you carry that over and then use it so that you can actually get some rest that you deserve.

**Dr. Zachery-Ross:** Thank you, Trustee Champagne, because Ms. Haines reminded me that I was supposed to be off on Friday and now I can't take it off. I'm trying. We've got lots of great things happening in this district and they are just so important. We're going to get there. One of the important things that are happening is on June 3rd graduation is a 4:00 p.m. For board members there will

be an email for you. Principal Gildersleeve is getting all the details. We are having it at Sanford field. There's going to be the ceremony and the speeches are going to be less so that it can be a shorter ceremony. The board members will still be on the stage and participate in the passing of the diplomas yet it's going to still be more abbreviated. One of the reasons is because they've been listening to the students. The students have been a part of the decision-making process and they will have food trucks kind of like a prom. Their clothes will be underneath their gowns and they can be with family still social distance participate inside the fenced area so that is not just out for the public it'll be just for the seniors and their guests. One of the things Principal Gildersleeve asked about this past Friday with the changes in the outdoor CDC openings originally there were two tickets and now that's looking like it's going to be four tickets available to our students based off of that requirement changing. He's been sending lots of information out responding to students. I had several students write me as well on Friday saying "hey these restrictions have changed. Can we have more family members?" and we want to have a safe ceremony and have our students have the opportunity to participate and their families able to come. So we appreciate our families understanding and the seniors and their flexibility and we're hoping to make this a great event. We'll have the graduation ceremony and then open it up. There will be a DJ along with the food trucks so that they can stay for a few hours longer just to be able to enjoy that. They can be social distance with the families because the families can be able to make sure that they are with their pods and able to be together and be outside. So we're looking forward to that opportunity for our students. Again we do want to be sure that people are aware of the fact that we are sending out the surveys for enrollment for next year. People are saying they are locked in. They're not exactly locked into that one because what we'll have to do most likely with the immersion program at Ford ELC as well as with online is we'll most likely have to get into a situation like we do currently for YIES. That lottery is already scheduled. Most likely we'll have to take the names and do a lottery type system so that we can ensure that priority is to our students and their siblings and then currently with other ones we have like children of staff members according to the schools of choice rules and then schools of choice. We know that board members asked about how would we make that determination. We do have a process that's been vetted because ready with the online option as well as the immersion program at Ford are getting people from all over who are interested which is wonderful. We just want to make sure we have a full process. I just wanted to make sure that I talked about it. It is about school and what it looks like next year and integrating in the surveys those two options: the preschool immersion program at Ford as well as the online piece and the lab school. So we're balancing all of that in this survey that is going to be sent out to families and then we have the survey for staff and we've been really making sure that we are pausing and being thoughtful and asking good questions so that we can try to think of everything. We know that we don't have it all in place yet. The one thing is we want our students in school five days a week and right now that's the way the pupil accounting rule looks anyway. It doesn't look like we're going to have very much flexibility in next year just like we don't have the super blender account, we don't have the flexibility in terms of what school looks like. Again that may change as we go along but currently it looks like 1098 minutes, 180 days and we are really getting close with the union in terms of a calendar. We do apologize, families. We know a calendar needs to go out yet it's a part of negotiations and they want to bring forward to the board the entire thing. They don't want to bring the calendar and then the rest and so we are working diligently, that's why I'll be here next Friday. We're working diligently doing negotiations so that we can get the parents and families what you really need and deserve. Thank you for your patience.

**Trustee Gainsley:** I just appreciate the update. You mentioned the lab school and I've been meaning to ask about the lab school. I know that among all the things that happened in the last year, we also started a new program and I've heard anecdotally that it's been really successful. I've heard from parents that have been incredibly happy but I wondered if we could just invite a presentation for them to come and talk about that program and what their plans are for next year.

### 13. REQUEST FOR CLOSED SESSION

Action: A. Closed Session- Pursuant to Sections 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute

... MOVE THAT the Board of Education go into closed session pursuant Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

Closed session ended at 10:04 p.m.

### 14. REQUEST TO RETURN TO OPEN SESSION

Action: A. Approval to return to Open Session

... MOVE THAT the Board of Education return to Open Session

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Ellen Champagne, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich

### 15. ADJOURNMENT OF MEETING

Meeting ended at 10:09 p.m.



It is recommended that the Board of Education approve this annual resolution for membership in the Michigan High School Athletic Association (MHSAA). This authorization shall be effective August 1, 2021 - July 31, 2022, during which the authorization may not be revoked.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its Board of Education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1st). A lapse in membership, even though only for a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.  
Click [here](#) for the resolution.

... MOVE THAT the Board of Education approve the Resolution for Membership in the Michigan High School Athletic Association, effective August 1, 2021 - July 31, 2022.

Motion by Maria Goodrich, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

#### 10. ACTION ITEM: Business and Finance

Action, Recognition: A. Approval of SEAB Materials

Purchase of one Anatomy Charts Package from Planned Parenthood of Michigan for our YCHS Sex Education Curriculum for the amount of \$200.

Click [here](#) for the Planned Parenthood Invoice

.... MOVE THAT the Board of Education approve the purchase of one Anatomy Charts Package from Planned Parenthood of Michigan for our YCHS Sex Education Curriculum for the amount of \$200 and approve the Amaze videos as presented by the SEAB at the May 24th meeting.

Motion by Meredith Schindler, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

Action: B. Millage Rates | L-4029s: Priya Nayak, Director of Business/Finance

Ypsilanti Community Schools is strictly a summer tax collection. Each year, the Debt millage must be calculated and approved by the District's Board of Education to accommodate the November and May Debt payment for the former districts of Willow Run Community Schools and Ypsilanti Public Schools. After approval of the Debt Millage, the L-4029s / 2021 Tax Rate Requests are sent to the townships of Superior and Ypsilanti as well as City of Ypsilanti in preparation of tax bills sent to taxpayers.

Click [here](#) for the 2021-2022 L-4029 - Ypsi - Revised

Click [here](#) for the 2021-2022 L-4029 - Willow Run - Revised

... MOVE THAT the Board of Education approve the millage rates of the 2021 Tax Rate Request / L-4029s, as presented, for Superior Township, Ypsilanti Township and the City of Ypsilanti.

Motion by Maria Goodrich, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

Action: C. FSMC Fixed Price Contract Renewal: Priya Nayak, Director of Business/Finance

Each year of this contract renewal, the food service management company (FSMC) submits their proposed increase to the District. The District must then send the proposal to the state for an approval.

The Michigan Department of Education has approved the 2021/22 meal and meal equivalent rates listed in the enclosed Contract Renewal Agreement - FSMC Fixed Price Contract. Now, the last step is Board approval of the contract increase from last year.

Click [here](#) for the Ypsilanti - Contract Renewal Agreement

Click [here](#) for the (81020) Ypsilanti Community Schools

... MOVE THAT the Board of Education accept the Contract Renewal Agreement - FSMC Fixed Price Contract for the period of July 1, 2021 - June 30, 2022.

Motion by Yvonne Fields, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

#### 11. ACTION ITEM: Human Resources

Action: A. Superintendent Vacation Request

.... MOVE THAT the Board of Education accept the extension for Dr. Alena Zachery-Ross' vacation from year 2020-2021 to year 2021-2022.

Motion by Maria Goodrich, second by Meredith Schindler.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

#### 12. PUBLIC COMMENTS #2: Electronic Participation

Information: A. Guidelines for Public Comment

##### **Public Comment Protocol**

*Pursuant to Board of Education Policy 0167.3*



# 2021-22

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2021 — through July 31, 2022

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

***(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2021-22 must be listed on the back of this form)***

YPSILANTI COMMUNITY SCHOOLS

City/Township of YPSILANTI

County of WASHTENAW, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2021 and shall remain effective until July 31, 2022, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

YPSILANTI COMMUNITY SCHOOLS School(s), on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

BOARD OF EDUCATION, YCS  
(Governing Body Name)  
1835 PACKARD RD.  
(Address)  
YPSILANTI, MI 48197  
(City & Zip Code)  
azacheryross@ycschools.us  
(Contact E-mail)

Board Secretary Signature  
or Designee  
 Check if Designee

# Schools Which Are To Be MHSAA Members During 2021-22

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Ypsilanti Community High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

## Name the Member Junior High /Middle School(s)

*(member 6th, 7th and 8th-grade buildings)*

List separately from HS even if all grades are housed in the same building.

1. Ypsilanti Community Middle School  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8  
 Provide anticipated 2021-22 7th and 8th-grade enrollment 428  
 Provide anticipated 2021-22 6th-grade enrollment 245

1.  **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_

2. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2021-22 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2021-22 6th-grade enrollment \_\_\_\_\_

1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_

3. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2021-22 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2021-22 6th-grade enrollment \_\_\_\_\_

1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.



**Planned Parenthood of Michigan**  
**Attn: Finance**  
**P.O. Box 3673**  
**Ann Arbor, MI 48106**

**Sales Invoice**

<b>SOLD TO</b>
Ypsilanti Community Schools
1885 Packard Rd
Ypsilanti, MI 48197

<b>DATE</b>
3/25/2021

DESCRIPTION/DATE OF SERVICE	LOCATION
Anatomy Charts Package	
<b>TOTAL DUE:</b>	

Please make checks payable to:  
**Planned Parenthood of Michigan**

***Please remit payment with a copy of this invoice and the full invoice number***  
Thank you!

Invoiced by: **Tory Sparks**



# 2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

## MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

**Washtenaw**

Local Government Unit Requesting Millage Levy

**Ypsilanti Community Schools - Ypsilanti Public Portion**

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.**

2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021  
**\$1,006,563,381**



For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.  
**\$464,976,546**

ORIGINAL TO: County Clerk(s)  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk  
**L-4029**  
Carefully read the instructions on page 2.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	05/02/17	18.0000	17.7462	0.9909	17.5847	1.0000	17.5847	17.5847		12/31/22
Voted	Operating	05/02/17	0.5000	.4929	0.9890	0.4874	1.0000	0.4153	0.4153		12/31/22
Voted	Sinking Fund	11/06/18	3.0000	2.9712	0.9890	2.9385	1.0000	2.9385	2.9385		12/31/28
Voted	Debt	Various	7.0000	N/A	N/A	N/A	N/A	7.0000	7.0000		

Prepared by **Priya Nayak** Telephone Number **(734) 221-1216** Title of Preparer **Director of Business and Finance** Date **06/07/2021**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Meredith Schindler</b>	<b>06/07/2021</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Dr. Celeste Hawkins</b>	<b>06/07/2021</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

**2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)**

Carefully read the instructions on page 2.

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes: **Washtenaw** 2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021

Local Government Unit Requesting Millage Levy: **Ypsilanti Community Schools - Willow Run Portion** For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties: **\$439,046,707**

**\$151,592,897**

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Requested to be Levied July 1	(11) Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	05/02/17	18.0000	17.7462	0.9909	17.5847	1.0000	17.5847	17.5847		12/31/22
Voted	Operating	05/02/17	0.5000	.4929	0.9890	0.4153	1.0000	0.4153	0.4153		12/31/22
Voted	Sinking Fund	11/06/18	3.0000	2.9712	0.9890	2.9385	1.0000	2.9385	2.9385		12/31/28
Voted	Debt	Various	13.0000	N/A	N/A	N/A	N/A	13.0000	13.0000		

Prepared by: **Priya Nayak** Telephone Number: **(734) 221-1216** Title of Preparer: **Director of Business and Finance** Date: **06/07/2021**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Meredith Schindler</b>	<b>06/07/2021</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Dr. Celeste Hawkins</b>	<b>06/07/2021</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

Ypsilanti Community Schools

7/1/2016

School District Name

Date of Original Contract

81020

Year of Renewal (circle) 1 2 3 4 (5)

District Number

## Contract Renewal Agreement - FSMC Fixed Price Contract

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning **July 1, 2021**, and ending **June 30, 2022**. The Terms and conditions of the original contract are applicable to the contract renewal.

The bidder shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal.

**Price Per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received.**

**RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES.**

	<u>2020-2021 Rate</u>	<u>2021-2022 Rate</u>	<u>Percentage Change/Increase**</u>
1. Reimbursable Breakfasts	1. <u>\$1.60</u>	1. <u>\$1.63</u>	1. <u>2.0%</u>
2. Reimbursable Lunches*	2. <u>\$1.92</u>	2. <u>\$1.95</u>	2. <u>2.0%</u>
3. A la Carte Meal Equivalents*	3. <u>\$1.92</u>	3. <u>\$1.95</u>	3. <u>2.0%</u>
4. Management Fee Per Meal (Breakfasts and Lunches) and Meal Equivalent (A la Carte)	4. <u>N/A</u>	4. <u>N/A</u>	4. <u>N/A</u>
5. Equivalent Meal Factor	5. <u>\$3.6475</u>	5. <u>\$3.8250</u>	5. <u>N/A</u>
6. Special Milk	6. <u>N/A</u>	6. <u>N/A</u>	6. <u>N/A</u>
7. At Risk Suppers*	7. <u>\$1.92</u>	7. <u>\$1.95</u>	7. <u>2.0%</u>
8. After School Snacks	8. <u>\$0.79</u>	8. <u>\$0.80</u>	8. <u>2.0%</u>
9. Advance Payment, if any		9. <u>N/A</u>	
10. Guaranteed Return, if any		10. <u>N/A</u>	

\*Rates must be the same.

\*\*Percentage increase must not exceed the allowable increase established in the original contract.

By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with applicable program laws and regulations. This agreement shall not exceed one year.

Signed:  \_\_\_\_\_  
Food Service Management Company Representative

2/11/2021  
Date

Peter Weber, CFO, Chartwells K12  
Title

### Acceptance of Contract Renewal Agreement

Signed: \_\_\_\_\_  
School Food Authority Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

# AGREEMENT PAGE – FSMC Contract Renewal

This bidder certified that he/she shall operate in accordance with all applicable State and Federal laws and regulations.

This solicitation/contract, attachments, and the Request for Proposal (RFP) of the successful bidder, with addenda, if any, constitute the entire agreement between the School Food Authority (SFA) and Food Service Management Company (FSMC). The parties shall not execute any additional contractual documents pertaining to this RFP, except as permitted by applicable law.

This Agreement shall be in effect for one year.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

**Date of**

**Original Contract:** July 1, 2016

**Contract Renewal Year:** 5

**ATTEST:**

\_\_\_\_\_  
Signature of Witness for SFA

Ypsilanti Community Schools

\_\_\_\_\_  
**Name of SFA**

\_\_\_\_\_  
Signature of SFA Representative

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**ATTEST:**

  
\_\_\_\_\_  
Signature of Witness for FSMC

**COMPASS GROUP USA, INC., BY AND  
THROUGH ITS CHARTWELLS DIVISION**

\_\_\_\_\_  
**Name of FSMC**

  
\_\_\_\_\_  
Signature of FSMC Representative

Peter Weber

\_\_\_\_\_  
Name

CFO, Chartwells K12

\_\_\_\_\_  
Title

2/11/2021

\_\_\_\_\_  
Date



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

March 23, 2021

Mrs. Alena Zachery-Ross, Superintendent  
Ypsilanti Community Schools  
1885 Packard Road  
Ypsilanti, MI 48197-1846

Re: Agreement No. 81020

Dear Mrs. Zachery-Ross:

On March 9, 2021, the Michigan Department of Education (MDE) received your request for renewing its food service management company (FSMC) contract with Chartwells for the 2021-2022 school year and has approved the following:

1. Equivalent Meal Factor – change \$3.6475 current equivalent meal factor to \$3.8250 per USDA/MDE guidelines. This represents an increase of 4.86% from the previous year.
2. The current meal rate of \$1.60 for breakfast will increase by 2% to the new meal rate of \$1.63 per meal.
3. The current meal rate \$1.92 for lunch will increase by 2% to the new meal rate of \$1.95 per meal.
4. The current meal rate of \$1.92 for a la carte meal equivalents will increase by 2% to the new meal rate of \$1.95 per meal equivalent.
5. The current meal rate of \$1.92 for at risk supper will increase by 2% to the new meal rate of \$1.95 per meal.
6. The current meal rate of \$0.79 for snack will increase by 2% to the new meal rate of \$0.80 per snack.
7. There is no advance payment.
8. The Current CPI-U for December 2020 is 3.9%.
9. There are no guarantees for the 2021-2022 school year.
10. There is no client investment planned for the 2021-2022 school year.

MDE concurs with the school district's recommendation that the contract be renewed with Chartwells for the 2021-2022 school year and be taken to the school district's Board of Education for approval. Once the board approves the contract renewal, a signed copy of the Agreement Page and the Contract Renewal Agreement must be

**STATE BOARD OF EDUCATION**

CASANDRA E. ULBRICH – PRESIDENT • PAMELA PUGH – VICE PRESIDENT  
TIFFANY D. TILLEY – SECRETARY • TOM MCMILLIN – TREASURER  
JUDITH PRITCHETT – NASBE DELEGATE • ELLEN COGEN LIPTON  
NIKKI SNYDER • JASON STRAYHORN

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
www.michigan.gov/mde • 833-633-5788

Mrs. Alena Zachery-Ross

Page 2

March 23, 2021

forwarded to MDE for its files. If the school board should make any changes to the contract, these changes must be forwarded to MDE for its approval before the contract renewal can be signed by the school district.

The contract with Chartwells is for a one-year period from July 1, 2021, to June 30, 2022.

If MDE can be of further assistance to you or your approved FSMC, please contact the Food Service Contract Unit staff at [mde-fsmc-vended@michigan.gov](mailto:mde-fsmc-vended@michigan.gov).

Sincerely,

A handwritten signature in cursive script that reads "Diane L. Golzynski".

Diane L. Golzynski, Director  
Office of Health and Nutrition Services

dlg:ts:ck



\*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

\*Please limit statements to three (3) minutes duration.

\*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

\*Remarks shall be made in a respectful and professional manner.

#### Virtual Public Comment Information:

The public can register their attendance at the following link. If they would like to ask a question or make a public comment to the Board, there is a place for that, as well:

- Live form: [http://bit.ly/YCS\\_BOE\\_Comments](http://bit.ly/YCS_BOE_Comments)
- They can also call in to speak during public comments time at **734-221-1204**

As public comments come in, they will be collected in the order received in the following spreadsheet. Board and Cabinet are the only ones with access:

- Formatted Public Comments: [https://bit.ly/YCS\\_BOE\\_FormattedComments](https://bit.ly/YCS_BOE_FormattedComments)
- Sheet Collecting Attendance and Comments: [http://bit.ly/YCS\\_BOE\\_PublicCommentsCollected](http://bit.ly/YCS_BOE_PublicCommentsCollected)

No public comments

### 13. OTHER

#### 14. BOARD/SUPERINTENDENT COMMENTS

**Trustee Schindler:** I just wanted to say how beautiful graduation was and how much I enjoyed being a part of it, and how proud I am of all of our graduates, and how grateful I am to all of our teachers, staff and administration for shepherding students through this difficult year.

**Trustee Fields:** I just want to say that as my first go around for graduation, it was beautiful. It was the best thing. I have to tell you that my son graduated from Ypsi High a couple years ago, like in 2005, and he was like, "Oh my God, ma, they should have did this when we went here." I just wanted to tell you how impressed he was with the service and everything. He said that was the way to go. He said that was so nice for him to come back and see it done that way so I just wanted to let you guys know how beautiful it was.

**Trustee Gainsley:** I just wanted to echo those comments. It was such a lovely ceremony and a really well-organized event. Kudos to all of the staff who put it on. And I think my biggest moment was when the teachers were parading down in their robes and hearing the parents yelling "Go teachers, you did this" and "Thank you." That was a really cool moment for I think everybody so just appreciation everyone who put it together and congrats to all our graduates.

**Trustee Goodrich:** I just want to echo everything that everyone just said. It was so awesome to be able to celebrate all of our graduates from ACCE, AC TECH, STEM Middle College, ECA, W.A.V.E., C.N.A. Program. Beautiful ceremony and it was so fantastic to get to take part in it. I also wanted to really briefly report back from the WISD binary election that took place immediately before our meeting tonight, and just let you all know that I cast your vote on behalf of Dr. Theresa Sanders and she was elected to her next term on the WISD board.

**Dr. Hawkins:** I echo everything the board has said and I would just add to that, what made it feel incredibly special to this year's graduation is that we've been away from each other for an entire year. And so to be able to gather in a safe way and to celebrate our graduates, to celebrate with families, to celebrate with our teachers and our staff. It was really, really a special event so kudos, kudos to everyone who had a hand in making sure this graduation ceremony was well planned, was well designed. I don't know who worked it out with the weather but they worked out the weather as well so that was a big plus. It was just a beautiful ceremony. Thank you to everyone, and a huge congrats to all of our graduates and all of their families.

**Dr. Zachery-Ross:** I too want to echo those sentiments. It was a beautiful day, perfect day, and so we want to congratulate class of 2021 and all of the staff and faculty who are involved in not only the graduation but ensuring that those students got across the line because I know it was a joint effort between the staff, the families, the community, and most of all our 2021 graduates, congratulations. I want to just do a few announcements from this week's update that the community gets. It was large yet I don't want people to miss out. First of all we have over 1000 students who are now registered for the grizzly learning camp, and that is super-duper exciting. And so we just want to continue to ask people to register, if you plan on coming because we have to plan. Transportation is going to be up online are ready. We're ready for those routes but the more we don't have the correct number of students it's harder to get everyone there on time. We have food, we have the right numbers for food. We have to turn in the numbers to the state at the end of this week, and they don't just wait for us to come. Then they'll look at next month. We want to get it in early so that the funds can be set aside. Next, we know that Taryn has set out about the Puffer Reds and Adidas art contest for students, please please please register for that. Make sure that you're turning in your picture and create those things. Puffer Red has done a great job being partners with Adidas and giving out up to \$4500 in scholarships. In addition, Boots on the Ground is happening already this week June 9<sup>th</sup>, Sycamore Meadows in a YHC neighborhood. Also, as you heard, they're going to be out on Saturday so please join them at Fireman's Park for that concert and working with the Ann Arbor Summer Festival, and the district library, along with my Brother's Keeper, there's going to be barbecue and everything. This is the last week of school. It's been a year yet. Congratulations students and families. You made it. You're almost there, some half days this week, push it out. Press it out. And don't forget, we sent out a survey about enrollment for next year, please complete the survey for each one of your children who are coming, who plan to come get the word out. Tell others to click on and look at that survey. It's really exciting. And then the last thing that was on there was about the YCS is running club is starting on Tuesdays and Thursdays. We want you to be healthy. Come out at 4:00 to 5:30 p.m., there's information about how to register for that. And then last but not least, because we started off with retirement let's finish talking about, bring them on in teachers, educators, bus drivers, cooks, custodians, grounds whatever your role is. Don't you want to be a part of this family? I know you do. We want you to be a part as well. There is a career fair Tuesday, June 15, from 12:00 to 2:00 p.m. and from 5:00 to 6:00 p.m., and we want you to come out. It's important you register. These have been amazing. We've already gotten the staff for our dual language immersion program. We are already bringing in amazing staff to work with our outstanding students. Yet, there are some of you out there with talents and wondering, "Might I apply?" "Should I?" Yes, if you've been wondering, take it as a personal invitation. I'm inviting you to join the grizzly family, you will not be

disappointed. We're partnering with Park Ridge now to give a scholarship. We're going to support them and being partners with us and support the Park Ridge Learning Center and the parents of YCS students who want to attend, they're going to be able to attend at a very low rate, I think they just going to pay for the T shirt now. We're definitely listening to our stakeholders, listening to the board and making adjustments as we go along.

**Ms. Willis:** The WMBK movie night is Thursday, June 17. There is an Event Bright link for you to sign up and get tickets but they will be featuring the documentary Formula 734. We are the second one to have it and we're super excited about this partnership.

#### 15. REQUEST FOR CLOSED SESSION

Action: A. Closed Session- Pursuant to Sections 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute

... MOVE THAT the Board of Education go into closed session pursuant Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute.

Motion by Meredith Schindler, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

Moved into closed session at 7:43 p.m.

#### 16. REQUEST TO RETURN TO OPEN SESSION

Action: A. Approval to return to Open Session

... MOVE THAT the Board of Education return to Open Session

Motion by Maria Goodrich, second by Gillian Ream Gainsley.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Meredith Schindler, Yvonne Fields, Maria Goodrich

Moved into open session at 8:24 p.m.

#### 17. ADJOURNMENT OF MEETING

Meeting adjourned at 8:25 p.m.