

Monday, January 22, 2024

REGULAR MEETING - ORGANIZATIONAL MEETING

YCS Board of Education Meeting | YCS Central Office | 1885 Packard Road | Ypsilanti, MI 48197 | 734.221.1230

6:30 p.m.

1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Subject : A. Roll Call of Board of Education Members
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President
Access : Public
Type : Action
Recommended Action : Roll Call of Board of Education Members

2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

Subject : A. Pledge of Allegiance
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President
Access : Public
Type :

3. ACHIEVEMENTS, AWARDS & RECOGNITION

Subject : A. Ypsilanti Community Connected School Points of Pride
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Recognition

Public Content

The YCS Board of Education is excited to share wonderful things that are happening in our schools by reading our school's points of pride. Today's school is Ypsilanti Community Connected School.

File Attachments

[YC2S Seven Points of Pride 2023-2024.pdf \(46 KB\)](#)

Subject : B. January is Board Appreciation Month
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Presentation, Recognition
Goals : [2. Positive Culture & Climate](#)

Public Content

YCS would like to recognize January School Board Member Appreciation month. Thank you school board members for serving the children in our community!

File Attachments

[Board Appreciation Month Resolution January 2024.pdf \(77 KB\)](#)

Subject : C. YCS MISSION STATEMENT: The purpose of YCS is to develop mindful, engaged students with the skill set, work ethic, and attitude to contribute to a community that honors diversity, equity and justice.
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Presentation
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

4. PRESENTATION

Subject : A. Five-Year Retrospective Presentation
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 4. PRESENTATION
Access : Public
Type : Presentation

Public Content

A presentation will be made to the board about the past 5 years at YCS.

File Attachments

5. ACCEPTANCE OF AGENDA

Subject :	A. Acceptance of Agenda
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	5. ACCEPTANCE OF AGENDA
Access :	Public
Type :	Action
Recommended Action :	... MOVE THAT the Board of Education accept the agenda, as presented.
Goals :	3. Consistent & Reliable Core District Processes & Systems

6. PUBLIC COMMENTS #1

Subject :	A. Guidelines for Public Comment
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	6. PUBLIC COMMENTS #1
Access :	Public
Type :	Information

Public Content

Public Comment Protocol | [Pursuant to Board of Education Policy 0167.3](#)

*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

7. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY

Subject :	A. Acting Chairperson Nomination
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	7. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY
Access :	Public

Type : Action, Discussion, Procedural
Recommended Action : ... MOVE TO nominate _____ to serve as acting chairperson for this Organizational Meeting.
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)
Subject : B. Temporary Secretary Appointment
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 7. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY
Access : Public
Type : Procedural
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

8. BOARD ORGANIZATION

Subject : A. Nomination & Election of BOARD OFFICERS
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 8. BOARD ORGANIZATION
Access : Public
Type : Action, Discussion, Procedural
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Public Content

Verbal nominations for candidates for each of the four offices will be solicited one at a time. Nominations for office do not require seconds. Once all officers have been elected, the newly elected president should preside over the meeting.

If more than one person is nominated for single office, a majority vote should be used to identify the majority candidate for that position. If only one Board member is nominated for an office, the president or person presiding over the meeting shall seek a motion to elect that member by acclamation. The election of officers shall proceed in sequence until all officers are elected.

#1: President

#2: Vice-President

#3: Secretary

#4: Treasurer

Subject : B. Appointments of BOARD COMMITTEE MEMBERS & LIAISONS
Meeting : Jan 22, 2024 - REGULAR MEETING -

ORGANIZATIONAL MEETING

Category :

8. BOARD ORGANIZATION

Access :

Public

Type :

Action (Consent)

Recommended Action :

...THAT the following appointments of Board representatives be approved and in effect until the next Organizational Meeting in January 2025.

Goals :

- 3. Consistent & Reliable Core District Processes & Systems
- 4. Proactive Organizational Structures for Community Partnerships

Public Content

#1: Parliamentarian: Trustee _____

#2: Head Start Policy Committee: Trustee _____

#3: Legislative Relations Network (LRN) Designee: Trustee _____

#4: Washtenaw Association of School Boards (WASB) Representative: Trustee _____

#5: Ypsilanti Foundation Board Liaison: Trustee _____

#6: Michigan Association of School Boards (MASB) Convention Delegate & Alternate:

A. Delegate _____

B. Alternate _____

#7: Coordinated School Health Team: Trustee _____

#8: Sex Education Advisory Board (SEAB): Trustee _____

The following subcommittees may include 1-3 members, unless noted otherwise:

#1: Policy Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#2: Financial & Operational Planning Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#3: Strategic & Educational Performance (DTN) Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#4: Community Relations Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

9. CONSENT AGENDA

Subject : A. Consent Agenda
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 9. CONSENT AGENDA
Access : Public
Type : Action (Consent), Minutes, Report
Recommended Action : ... MOVE THAT the Board of Education approve the:
1) January 8, 2024, Special Board Meeting Minutes
2) Personnel matters as per the presented list dated 1/16/24; New Hires and Resignations.
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Public Content

Seeking Board approval of the presented meeting minutes and personnel matters; see attachments below.

File Attachments

[BoE HR List January 22 2024.pdf \(49 KB\)](#)

10. DISCUSSION

Subject : A. First Reading of Neola/Thrun Policy Updates - Special Update - November 2023
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 10. DISCUSSION
Access : Public
Type : Discussion

Public Content

Re: NEOLA/Thrun of Michigan Local Templates/Policy Updates - **Special Update- November 2023**

The Board of Education shall adopt bylaws and policies for the organization and operation of this Board and the District. The Policy subcommittee has recently reviewed the following, and has now submitted these to begin the approval process.

11. ACTION ITEM: Student Affairs

Subject :	A. Acceptance of Field Trip Request: YCHS/RCTC Culinary, March 10 - 11, 2024 (Kalamazoo)
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	11. ACTION ITEM: Student Affairs
Access :	Public
Type :	Action, Procedural
Fiscal Impact :	No
Budget Source :	RCTC Activity Fund
Recommended Action :	... MOVE THAT the Board of Education approve the overnight field trip of the Ypsilanti Community High School /Culinary program to Port Huron on March 10 - 11, 2024.
Goals :	<ul style="list-style-type: none">1. Student Achievement & Growth2. Positive Culture & Climate4. Proactive Organizational Structures for Community Partnerships

Public Content

This proposal comes from Chef Aaron Gaertner, CTE Instructor & ProStartInstructor. Students will compete against peers from the State of Michigan and have opportunity to win prizes and scholarships. ProStartEducation Foundation writes the CTE curriculum for this class.

File Attachments

[Field Trip Request - RCTC Culinary - 3-10-24.pdf \(267 KB\)](#)

Subject :	B. Acceptance of Field Trip Request: Ypsilanti Connected Community School, April 8, 2024 (Toledo, Ohio)
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	11. ACTION ITEM: Student Affairs
Access :	Public
Type :	Action, Procedural
Fiscal Impact :	No
Recommended Action :	... MOVE THAT the Board of Education approve the field trip of Ypsilanti Connected Community School to Toledo, Ohio on April 8, 2024.
Goals :	<ul style="list-style-type: none">1. Student Achievement & Growth2. Positive Culture & Climate

Public Content

This proposal comes from Principal Kier Ingraham of YPSI Connected Community School. Students will have the opportunity to witness a rare celestial event in Ohio while visiting the Toledo Zoo. This trip, combining the solar eclipse and Toledo Zoo experience, reflects our dedication to providing a comprehensive educational journey for each student.

File Attachments

[Toledo Zoo Field Trip Request.pdf \(307 KB\)](#)

Subject :	C. Acceptance of Field Trip Request: Ypsilanti Connected Community School, April 30 - May 2, 2024 (Niagara Falls, Ontario)
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	11. ACTION ITEM: Student Affairs
Access :	Public
Type :	Action, Procedural
Fiscal Impact :	No
Recommended Action :	... MOVE THAT the Board of Education approve the overnight field trip of Ypsilanti Community Connected School to Niagara Falls, Ontario on April 30 - May 2, 2024.
Goals :	<ol style="list-style-type: none">1. Student Achievement & Growth2. Positive Culture & Climate4. Proactive Organizational Structures for Community Partnerships

Public Content

This proposal comes from Principal Kier Ingraham of YPSI Connected Community School. Students will have an educational adventure to explore our international neighbors, witness a wonder of the world, and enhance their knowledge in marine biology. The proposed trip spans three days and two nights, taking students to Niagara Falls, Ontario.

File Attachments

[Niagra Falls Field Trip Request.pdf \(385 KB\)](#)

12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS

Subject :	A. District Compliance Officers Appointment
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS
Access :	Public

Type : Action, Procedural

Recommended Action : ... MOVE TO designate the following staff to serve as District Compliance Officers:
 1) the Assistant Superintendent as 504 Compliance Officer, and;
 2) the Director of Human Resources as District Compliance Officer and ADA Coordinator (in compliance with Policy #s 2260.01 & 4123).

Goals : [1. Student Achievement & Growth](#)
[3. Consistent & Reliable Core District Processes & Systems](#)

Subject : B. Board of Education Meeting Schedule Adoption

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS

Access : Public

Type : Action, Discussion

Recommended Action : ... TO ADOPT the Board of Education meeting schedule for January 22, 2024 - January 27, 2025.

Goals : [2. Positive Culture & Climate](#)
[3. Consistent & Reliable Core District Processes & Systems](#)

Public Content

13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Subject : A. Use of Facsimile Signature Authorization

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : MOVE TO authorize the Director of Business and Finance to file the necessary forms with the appropriately designated banks to use the facsimile signature of the School District Superintendent on check draws of the General Fund, Food Service Fund, Debt Retirement Fund, Payroll Account, Student Activities Fund and Trust Fund.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : B. Execute Contracts and Sign Documents on Behalf of

the District Authorization

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : MOVE TO designate, and limit thereto, the following administrators to sign contract and other documents on behalf of the District: Superintendent, or designee, and Director of Business and Finance.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)
[4. Proactive Organizational Structures for Community Partnerships](#)

Subject : C. Bank Account Signatories Authorization

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE TO approve the Board President, Superintendent, Board Treasurer, Director of Business /Finance, and, Finance/Accounting Supervisor as official signatories of bank accounts for the District.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : D. Depository for School District Funds Designation

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education utilize the following financial institutions as depositories for the following funds:
NORMAL OPERATIONS DEPOSITS & WITHDRAWALS:
1) Michigan Liquid Asset Fund Plus (MILAF+),
2) Bank of Ann Arbor, and
3) Fifth Third Bank
BONDED INDEBTEDNESS PAYING AGENTS:
1) Bank of New York,
2) Huntington National Bank,
3) U.S. Bank, and
4) Pacific Western

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : E. Electronic Transfer Officer (ETO) Designation

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board Treasurer or Director of Business and Finance be appointed as Electronic Transfer Officer (ETO) in accordance with Policy #6144.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : F. Audit Firm Designation

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education designate Yeo and Yeo as its auditor for the year ending June 30, 2024.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : G. Legal Counsel Designation

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education authorize the following law firms as legal counsel for the District:
1) Thrun Law Firm, PC (retainer) and
2) Collins & Blaha PC

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : H. Newspaper for Bid Notices & Other Legal Postings Designation

Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category :	13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval
Access :	Public
Type :	Action, Procedural
Recommended Action :	... MOVE THAT the Board of Education designate The Ann Arbor News for bid notices and other legal postings.
Goals :	3. Consistent & Reliable Core District Processes & Systems 4. Proactive Organizational Structures for Community Partnerships
Subject :	I. Meeting Posting Responsibilities Designation
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval
Access :	Public
Type :	Action, Procedural
Recommended Action :	... MOVE THAT the Superintendent, or designee, will designate an appropriate, available person to post notices of public meetings.
Goals :	3. Consistent & Reliable Core District Processes & Systems

14. ACTION ITEM: Business and Finance

Subject :	A. 2022-23 Annual Financial Audit Report: Damien Butler, Director of Business and Finance
Meeting :	Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category :	14. ACTION ITEM: Business and Finance
Access :	Public
Type :	Action
Fiscal Impact :	No
Budgeted :	Yes
Recommended Action :	... MOVE THAT the Board of Education accept the audit report for the fiscal year ending June 30, 2023, as audited by an independent firm, Yeo and Yeo.

Public Content

Yeo and Yeo, an independent accounting firm has audited our financial statements for the fiscal year 2022-23. The audited financial statements and single audit act compliance report for the year-end June 30, 2023, can be found under our January 22nd regular meeting link on our website after this Board meeting.

File Attachments

[Audit Letter - Yeo and Yeo.pdf \(516 KB\)](#)

Subject : B. Acceptance of the Be Creative Studios Invoice
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 14. ACTION ITEM: Business and Finance
Access : Public
Type : Action
Budgeted : Yes
Budget Source : SEEK Grant
Recommended Action : ... MOVE THAT the Board of Education accept the Be Creative Studios invoice for \$52,274.68.

Public Content

The Be Creative Studio, led by Mr. Curtis Wallace and Ms. Eden Spring, will provide jobembedded professional development(PD) to YCS art teachers. This PD will be infused with adistrict wide art project that will culminate with the creation of three (3) murals. The art work will be produced with students at each of our schools in partnership with the Be Creative Studio. The artwork will be unveiledat the Arts Extravaganza in May ofthis year. The amount of the PD is \$52,274.68.

File Attachments

[Be Creative Invoice.pdf \(143 KB\)](#)

15. PUBLIC COMMENTS #2

Subject : A. Guidelines for Public Comment
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 15. PUBLIC COMMENTS #2
Access : Public
Type : Information

Public Content

Public Comment Protocol | [Pursuant to Board of Education Policy 0167.3](#)

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*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

16. BOARD/SUPERINTENDENT COMMENTS

Subject : A. Board/Superintendent Comments
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 16. BOARD/SUPERINTENDENT COMMENTS
Access : Public
Type :

17. ADJOURNMENT OF MEETING

Subject : A. Adjournment of Meeting
Meeting : Jan 22, 2024 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 17. ADJOURNMENT OF MEETING
Access : Public
Type :