

Erickson Elementary 2015-2016 Parent Involvement Plan

Erickson Elementary staff is committed to working with parents in order to facilitate the development of growth of all students. Parents and staff are keenly aware of the importance of developing and maintaining a high level of parent involvement in order for each student to reach his/her highest level of academic potential. Erickson Elementary parents are involved in the design, implementation, and evaluation of the school wide plan.

Erickson Elementary has a school wide parent involvement policy that is aligned with the school district of Ypsilanti Community Schools Title 1 Parent Involvement Plan and meets NCLB requirements of section 1118.

POLICY INVOLVEMENT Sections 1118 (C) (1, 2, 3, 4A, 4B, 4C, 5)

In fulfillment of the parent policy involvement, Erickson Elementary will:

- (1) Convene an annual Title 1 meeting during Fall Open House. All parents and students will be invited and encouraged to attend this meeting prior to visiting students' classrooms. Parents will be informed of the schools title 1 status (school wide), the requirements of this program, and their rights to be involved in the program. The plan will be available to parents and the community via the school's website. The plan will be updated when necessary/ appropriate.
- (2) Offer additional meeting times monthly to ensure that all parents have the opportunity to participate in the program. Title 1 meetings will be scheduled concurrently with monthly Parent Advisory Board (PAB) meetings on the 3rd Monday of each month. Two meetings will be held each day, one in the morning and one in the evening. Childcare will be provided during the meetings. Transportation will be provided upon request. The principal and instructional staff will make home visits when parents are interested in participating in meetings, however, do not have the ability to participate within the school context.
- (3) Involve parents in a systematic and timely way in the joint planning, review, and improvement of the school's programs, the parent involvement policy and the school wide plan. Title 1 and School Improvement will be regular agenda items on the monthly PAB agendas. Parents will have the opportunity to contribute feedback, suggestions, and observations in collaboration with the Adams staff during these meetings.
- (4) Provide parents of participating children with...
 - (4A) Timely information about Title 1 programs. Parents will be provided with a description of programs and eligibility for participation one to two weeks before the programs are implemented. This information will be communicated through the school wide weekly notes, permission slips for students invited to participate in the programs, and during Title 1 meetings. Parent feedback (anecdotal) and evaluation of programs will be solicited at meetings and via parent surveys that are administered during fall and spring Parent Teacher conferences.

(4B) A description and overview of the curriculum, Common Core State Standards, a description of the assessments and timeline of assessments that will be used to measure students progress, and the proficiency levels that students are expected to meet (e.g., MEAP targets, NWEA targets, writing targets, DiBles). Parents will receive a parent friendly, grade specific description of the standards that their child is expected to master and the reading and math targets for performance on district and state assessments. The explanations of the targets will be written in parent-friendly language and the targets will be displayed in tables.

(4C) Opportunities for additional regular meetings if requested by parents so that they have the opportunity to formulate questions and participate in decision-making about their child's education. The school will respond to and implement suggestions in a timely manner when appropriate.

- (5) Under section 1114(b)(2), if the school wide program is not satisfactory to parents, the school will submit parent comments on the plan when it makes the plan available to Ypsilanti Community Schools.

SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT – Section 1118 (d) (1, 2A, 2B, 2C)

Erickson Elementary will jointly develop a School/ Parent/ Student compact that outlines how the three parties share the responsibilities for high student achievement and the strategies that the school, parents, and students will use to develop a strong partnership that helps students achieve the State's standards. This compact will be jointly revised at the beginning of the school year and will –

(1) Outline the school's responsibility to provide rigorous instruction that promotes student engagement, learning, and students' ability to meet the State's academic targets, to set high expectations for each student who is enrolled at Erickson. The compact will further detail parents' responsibility to make sure their child attends school everyday, has a scheduled time and space that is designated for studying, and monitoring students' TV watching, video game playing, and internet use during the school day.

(2) Address the importance of regular and effective communication between parents and teachers through the following avenues –

(2A) Discussion of the parent / teacher/ student compacts during the fall and spring conferences.

(2B) Consistent reports to parents about their child's progress via face-to-face meetings, telephone, or email.

(2C) Ensure that parents have reasonable accessibility to staff, volunteers in their child's classroom, and to observe lessons.

BUILDING CAPACITY FOR INVOLVEMENT Section 1118 (e) (1, 2, 3, 4, 5, 14)

To fulfill requirements under this section, Erickson Elementary and Ypsilanti Community Schools will –

- (1) Provide assistance so parents will understand information such as content standards, state achievement standards, and state and local assessments. Parents will also receive assistance in learning how to track student's progress and work with educators to improve their child's academic achievement. Assistance will be provided to parents through Power School training and during Title 1 Parent Nights.
- (2) To provide materials, resources, and training to help parents work with their children at home. These resources include access to online educational websites from the school's website, Title 1 Reading, Math and Science Nights that encourage parent participation in activity completion, homework calendars and packets, and reproducible books that parents can use to practice with their students at home.
- (3) Instruct staff, community partners, and principals (with parent input) in the value of parental involvement in raising student achievement and effective ways to build connections between the school and parents to emphasize the partnership of parents and the school staff for student achievement.
- (4) Ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a language that parents understand. Information will be distributed via parent-friendly fact sheets, the weekly school wide notes, and via PACE phone calls, emails, and texts.
- (14) Will provide any other reasonable support for parental involvement that parents request informally or during formal meeting.

ACCESSIBILITY – Section 1118 (f)

Erickson Elementary will provide opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. Resources that will be provided to ensure full participation by these parents are interpreters who are available to translate during conferences, open houses, IEPs and meetings; accessible building; transportation to meetings, conferences, and events (when funding is available) and; reports/ school information that is written in parent friendly and alternative languages when appropriate.

The school will compile and maintain evidence that demonstrates implementation of the parent involvement plan and parents' involvement in development of the school wide plan. This evidence includes the following documents:

- (1) Sign in sheets to show attendance at school wide events and activities, Title 1 and School Improvement meetings and conferences, and volunteer opportunities.
- (2) Signed and initialed Parent/ Teacher/ Student Compacts
- (3) Meeting Agendas
- (4) Copies of parent – friendly fact sheets and assessment results
- (5) Copies of program descriptions, flyers, newsletters, notes, and permission slips
- (6) Invitations for parents to volunteer in the school and classrooms
- (7) Weekly Tuesday PowerSchool phone updates
- (8) Weekly Tuesday website postings
- (9) Weekly Tuesday PowerSchool email updates
- (10) Daily PowerSchool automated calls re: attendance
- (11) Daily personal (Principal) calls: re: attendance
- (12) Weekly personal Principal) grade level calls for PBIS