
VOLUNTEER CONFIDENTIALITY AGREEMENT

Ypsilanti Community School District

There are federal and state laws that protect the privacy rights of students and families. In a school situation, there are many instances in which confidential information is discussed in order to better understand students and how we can help them. When working in the schools as a volunteer, there may be times when this information is heard. As a volunteer, you must agree that if you do hear information about a student or a family, you will not repeat this outside of school. This will ensure the protection of our students' interest and their families, thus creating a better environment for all.

Additionally, there are laws that govern special education confidentiality. These regulations indicate that confidentiality must be maintained relative to special education students. Therefore, any written or verbal communication with anyone who does not have a right to know is in violation of the laws. A volunteer should not discuss a student's disability with any individual outside of the classroom instructor or staff member. The volunteer should not use any written or verbal statements outside of the school that would divulge the student's disability. In essence, only those who work directly with the student are considered as those with a "need to know". If at any time these terms of confidentiality are violated by a volunteer, termination of volunteer services may occur.

I further understand that my authorization to serve as a volunteer may be terminated at the discretion of the Superintendent and/or Program Supervisor at any time if they determine it is in the best interests of the program or the students.

By signing this agreement, I am stating that I will not divulge information about any student or family to a person outside the school setting.

I have read, understand and agree to the information presented above.

Volunteer Name (Please Print)

Volunteer Signature

Date