

Monday, January 13, 2025

REGULAR MEETING - ORGANIZATIONAL MEETING

YCS Board of Education Meeting | YCS Central Office | 1885 Packard Road | Ypsilanti, MI 48197 | 734.221.1230

6:30 p.m.

1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Subject : A. Roll Call of Board of Education Members
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President
Access : Public
Type : Action
Recommended Action : Roll Call of Board of Education Members

2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

Subject : A. Pledge of Allegiance
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President
Access : Public
Type :

3. ACHIEVEMENTS, AWARDS & RECOGNITION

Subject : A. Honorary Swearing in of Board Members
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Procedural

Public Content

The Ypsilanti Board of Education is honored to have the Honorable Judge Erane Washington preside over the honorary swearing-in ceremony for our trustees who were voted into office in November. The trustees are: Celeste Hawkins, Dawn Espy, and Talisha Sutton-Kennedy.

Subject : B. Ypsilanti International Elementary School Points of

Pride

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Recognition

Public Content

The YCS Board of Education is excited to share wonderful things that are happening in our schools by reading our school's points of pride. Today's school is Ypsilanti International Elementary School.

File Attachments

[YIES 7 Points of Pride 1_13_25.pdf \(400 KB\)](#)

Subject : C. January is Board Appreciation Month
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Presentation, Recognition
Goals : [2. Positive Culture & Climate](#)

Public Content

YCS would like to recognize January School Board Member Appreciation month. Thank you school board members for serving the children in our community!

Subject : D. YCS MISSION STATEMENT: The purpose of YCS is to develop mindful, engaged students with the skill set, work ethic, and attitude to contribute to a community that honors diversity, equity and justice.
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 3. ACHIEVEMENTS, AWARDS & RECOGNITION
Access : Public
Type : Presentation
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

4. ACCEPTANCE OF AGENDA

Subject : A. Acceptance of Agenda
Meeting : Jan 13, 2025 - REGULAR MEETING -

ORGANIZATIONAL MEETING

Category : 4. ACCEPTANCE OF AGENDA
Access : Public
Type : Action
Recommended Action : ... MOVE THAT the Board of Education accept the agenda, as presented.
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

5. PUBLIC COMMENTS #1

Subject : A. Guidelines for Public Comment
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 5. PUBLIC COMMENTS #1
Access : Public
Type : Information

Public Content

Public Comment Protocol | [Pursuant to Board of Education Policy 0167.3](#)

*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

6. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY

Subject : A. Acting Chairperson Nomination
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 6. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY
Access : Public
Type : Action, Discussion, Procedural
Recommended Action : ... MOVE TO nominate _____ to serve as acting chairperson for this Organizational Meeting.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : B. Temporary Secretary Appointment

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 6. ELECTION OF ACTING CHAIRPERSON & APPOINTMENT OF TEMPORARY SECRETARY

Access : Public

Type : Procedural

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

7. BOARD ORGANIZATION

Subject : A. Nomination & Election of BOARD OFFICERS

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 7. BOARD ORGANIZATION

Access : Public

Type : Action, Discussion, Procedural

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Public Content

Verbal nominations for candidates for each of the four offices will be solicited one at a time. Nominations for office do not require seconds. Once all officers have been elected, the newly elected president should preside over the meeting.

If more than one person is nominated for single office, a majority vote should be used to identify the majority candidate for that position. If only one Board member is nominated for an office, the president or person presiding over the meeting shall seek a motion to elect that member by acclamation. The election of officers shall proceed in sequence until all officers are elected.

#1: President

#2: Vice-President

#3: Secretary

#4: Treasurer

Subject : B. Appointments of BOARD COMMITTEE MEMBERS & LIAISONS

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 7. BOARD ORGANIZATION

Access : Public

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| Type : | Action |
| Recommended Action : | ...THAT the following appointments of Board representatives be approved and in effect until the next Organizational Meeting in January 2025. |
| Goals : | <p>3. Consistent & Reliable Core District Processes & Systems</p> <p>4. Proactive Organizational Structures for Community Partnerships</p> |

Public Content

#1: Parliamentarian: Trustee _____

#2: Head Start Policy Committee: Trustee _____

#3: Legislative Relations Network (LRN) Designee: Trustee _____

#4: Washtenaw Association of School Boards (WASB) Representative: Trustee _____

#5: Ypsilanti Foundation Board Liaison: Trustee _____

#6: Michigan Association of School Boards (MASB) Convention Delegate & Alternate:

A. Delegate _____

B. Alternate _____

#7: Coordinated School Health Team: Trustee _____

#8: Sex Education Advisory Board (SEAB): Trustee _____

The following subcommittees may include 1-3 members, unless noted otherwise:

#1: Policy Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#2: Financial & Operational Planning Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#3: Strategic & Educational Performance (DTN) Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

#4: Community Relations Subcommittee: Trustee #1 & Chair _____

Trustee #2: _____

Trustee #3: _____

8. REQUEST FOR CLOSED SESSION: Section 8(h) OMA, Attorney-Client Privilege

Subject : A. Attorney-Client Session
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 8. REQUEST FOR CLOSED SESSION: Section 8(h) OMA, Attorney-Client Privilege
Access : Public
Type : Action
Recommended Action : ... MOVE THAT the Board of Education convene in closed session under Section 8(h) of the OMA: Attorney-Client Privilege.

Public Content

In accordance with Michigan's Open Meetings Act (OMA), enacted in 1976 as Public Act 267, all closed meetings must be called by a motion at a public meeting of the Board of Education followed by a roll call vote. The Board of Education needs to meet in closed session under Section 8(h) of the Open Meetings Act, *Attorney-Client Privilege*.

9. RETURN TO OPEN SESSION

Subject : A. Reconvene to Open Session
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 9. RETURN TO OPEN SESSION
Access : Public
Type : Procedural

Public Content

The Board of Education will return to Open Session.

10. PRESENTATION

Subject : A. SJ Apple Consulting Group Strategic Plan for YCS Presentation
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 10. PRESENTATION
Access : Public

Type : Presentation
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)
[2. Positive Culture & Climate](#)

Public Content

SJ Apple will present their strategic plan for Ypsilanti Community Schools.

11. CONSENT AGENDA

Subject : A. Consent Agenda
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 11. CONSENT AGENDA
Access : Public
Type : Action (Consent), Minutes, Report
Recommended Action : ... MOVE THAT the Board of Education approve the:
1) December 9, 2024, Regular Board Meeting Minutes
2) Personnel matters as per the presented list dated 1/6 /25; New Hires and Resignations.
Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Public Content

Seeking Board approval of the presented meeting minutes and personnel matters; see attachments below.

File Attachments

[HR BoE List January 2025.pdf \(49 KB\)](#)

12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS

Subject : A. District Compliance Officers Appointment
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS
Access : Public
Type : Action, Procedural
Recommended Action : ... MOVE TO designate the following staff to serve as District Compliance Officers:
1) the Assistant Superintendent as 504 Compliance Officer, and;
2) the Director of Human Resources as District

Compliance Officer and ADA Coordinator (in compliance with Policy #s 2260.01 & 4123).

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| Goals : | 1. Student Achievement & Growth 3. Consistent & Reliable Core District Processes & Systems |
| Subject : | B. Board of Education Meeting Schedule Adoption |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 12. ACTION ITEMS: ORGANIZATIONAL MEETING MATTERS |
| Access : | Public |
| Type : | Action, Discussion |
| Recommended Action : | ... TO ADOPT the Board of Education meeting schedule for January 22, 2024 - January 27, 2025. |
| Goals : | 2. Positive Culture & Climate 3. Consistent & Reliable Core District Processes & Systems |

Public Content

13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

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|----------------------|--|
| Subject : | A. Use of Facsimile Signature Authorization |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval |
| Access : | Public |
| Type : | Action, Procedural |
| Recommended Action : | MOVE TO authorize the Director of Business and Finance to file the necessary forms with the appropriately designated banks to use the facsimile signature of the School District Superintendent on check draws of the General Fund, Food Service Fund, Debt Retirement Fund, Payroll Account, Student Activities Fund and Trust Fund. |
| Goals : | 3. Consistent & Reliable Core District Processes & Systems |
| Subject : | B. Execute Contracts and Sign Documents on Behalf of the District Authorization |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval |

Access : Public

Type : Action, Procedural

Recommended Action : MOVE TO designate, and limit thereto, the following administrators to sign contract and other documents on behalf of the District: Superintendent, or designee, and Director of Business and Finance.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)
[4. Proactive Organizational Structures for Community Partnerships](#)

Subject : C. Bank Account Signatories Authorization

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE TO approve the Board President, Superintendent, Board Treasurer, Director of Business /Finance, and, Finance/Accounting Supervisor as official signatories of bank accounts for the District.

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : D. Depository for School District Funds Designation

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education utilize the following financial institutions as depositories for the following funds:
NORMAL OPERATIONS DEPOSITS & WITHDRAWALS:
1) Michigan Liquid Asset Fund Plus (MILAF+),
2) Bank of Ann Arbor, and
3) Fifth Third Bank
BONDED INDEBTEDNESS PAYING AGENTS:
1) Bank of New York,
2) Huntington National Bank, and
3) U.S. Bank

Goals : [3. Consistent & Reliable Core District Processes & Systems](#)

Subject : E. Electronic Transfer Officer (ETO) Designation

Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING:
Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board Treasurer or Director of
Business and Finance be appointed as Electronic Transfer
Officer (ETO) in accordance with Policy #6144.

Goals : [3. Consistent & Reliable Core District Processes &
Systems](#)

Subject : F. Audit Firm Designation

Meeting : Jan 13, 2025 - REGULAR MEETING -
ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING:
Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education designate Yeo
and Yeo as its auditor for the year ending June 30, 2025.

Goals : [3. Consistent & Reliable Core District Processes &
Systems](#)

Subject : G. Legal Counsel Designation

Meeting : Jan 13, 2025 - REGULAR MEETING -
ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING:
Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education authorize the
following law firms as legal counsel for the District:
1) Thrun Law Firm, PC (retainer) and
2) Collins & Blaha PC

Goals : [3. Consistent & Reliable Core District Processes &
Systems](#)

Subject : H. Newspaper for Bid Notices & Other Legal Postings
Designation

Meeting : Jan 13, 2025 - REGULAR MEETING -
ORGANIZATIONAL MEETING

Category : 13. ACTION ITEMS: ORGANIZATIONAL MEETING:
Business Items Review & Approval

Access : Public

Type : Action, Procedural

Recommended Action : ... MOVE THAT the Board of Education designate The

Ann Arbor News for bid notices and other legal postings.

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| Goals : | 3. Consistent & Reliable Core District Processes & Systems 4. Proactive Organizational Structures for Community Partnerships |
| Subject : | I. Meeting Posting Responsibilities Designation |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 13. ACTION ITEMS: ORGANIZATIONAL MEETING: Business Items Review & Approval |
| Access : | Public |
| Type : | Action, Procedural |
| Recommended Action : | ... MOVE THAT the Superintendent, or designee, will designate an appropriate, available person to post notices of public meetings. |
| Goals : | 3. Consistent & Reliable Core District Processes & Systems |

14. ACTION ITEM: Business and Finance

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|----------------------|--|
| Subject : | A. Acceptance of the West Middle School WIHI Lease for 2025-2029 |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 14. ACTION ITEM: Business and Finance |
| Access : | Public |
| Type : | Action |
| Budgeted : | No |
| Recommended Action : | ... MOVE THAT the Board of Education accept the West Middle School WIHI Lease for 2025-2029. |

Public Content

Seeking Board approval of the West Middle School WIHI Lease for 2025-2029.

File Attachments

[YCS WIHI Lease Draft 2025-2029.docx.pdf \(239 KB\)](#)

15. PUBLIC COMMENTS #2

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|------------|---|
| Subject : | A. Guidelines for Public Comment |
| Meeting : | Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING |
| Category : | 15. PUBLIC COMMENTS #2 |
| Access : | Public |

Type :

Information

Public Content

Public Comment Protocol | [Pursuant to Board of Education Policy 0167.3](#)

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*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

16. BOARD/SUPERINTENDENT COMMENTS

Subject : A. Board/Superintendent Comments
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 16. BOARD/SUPERINTENDENT COMMENTS
Access : Public
Type :

17. ADJOURNMENT OF MEETING

Subject : A. Adjournment of Meeting
Meeting : Jan 13, 2025 - REGULAR MEETING - ORGANIZATIONAL MEETING
Category : 17. ADJOURNMENT OF MEETING
Access : Public
Type :